



BUSINESS PAPER

Ordinary Council Meeting Wednesday, 8 October 2025

Date: Wednesday, 8 October 2025

Time: 9.00 am

**Location: Shire Chamber
Coonamble**

The Mayor and Councillors are bound by the Oath/ Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of Coonamble Shire and to faithfully and impartially carry out the functions, powers, authorities, and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement. It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

**Daniel Keady
Mayor**

Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 8 October 2025 at 9.00 am.

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1 OPENING MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****5 DEPUTATION/DELEGATIONS****6 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 10 September 2025 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Wednesday, 1 October 2025 be confirmed as a correct records of the proceedings of the meetings.

COONAMBLE

SHIRE COUNCIL

MINUTES

**Ordinary Council Meeting
Wednesday, 10 September 2025**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 10 SEPTEMBER 2025 AT 9:00 AM**

PRESENT: Mayor Daniel Keady, Deputy Mayor Steven Butler, Cr Karen Churchill, Cr Adam Cohen, Cr Paul Fisher, Cr Margaret Garnsey, Cr Phillipa Goldsmith, Cr Ahmad Karanouh, Cr Paul Wheelhouse

IN ATTENDANCE: Phillip Perram (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Lesley Duncan (Acting Director Community Development, Planning & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer)

1 OPENING MEETING

The Mayor opened the meeting at 9.03 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

nil

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

nil

5 DEPUTATION/DELEGATIONS

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 2025/229

Moved: Cr Paul Fisher

Seconded: Cr Ahmad Karanouh

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 13 August 2025 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Phillipa Goldsmith declared a Significant Non-pecuniary declaration with:

Item 24.23 – Economic Development and Growth – as she has an interest in and will not participate the discussion or decision in the Country Heartline – Regional Drought Resilience Program grant consortium project.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2025/230

Moved: Mayor Daniel Keady

That the Mayoral Minute for September 2025 be noted.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

DRAFT

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

2.1 NOMINATIONS FOR AN ELECTION OF A DEPUTY MAYOR 2025-2026

RESOLUTION 2025/231

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

That Council:

- 1. Note the report on the appointment of and procedure for the election of a Deputy Mayor.**
- 2. Resolve that a Deputy Mayor is to be elected from its number for the period 10 September 2025 to 8 September 2026.**
- 3. Hold an election by the Ordinary Ballot method for the position for the position of Deputy Mayor.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

The Mayor requested the GM to act as Returning Officer and conduct the election.

Two nominations were received and the nominees confirmed their willingness to be Deputy Mayor.

An Ordinary ballot was conducted with Cr Butler receiving five (5) votes and Cr Wheelhouse receiving four (4) votes.

The Returning Officer declared Cr Butler elected.

SUSPENSION OF STANDING ORDERS

RESOLUTION 2025/232

Moved: Cr Margaret Garnsey

Seconded: Cr Ahmad Karanouh

A motion was moved that Council suspend standing orders at 9.16am.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

RESUMPTION OF STANDING ORDERS**RESOLUTION 2025/233**

Moved: Cr Margaret Garnsey

Seconded: Cr Ahmad Karanouh

A motion was moved that Council resume standing orders at 9.29am

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0**3.2 FIXING OF DATES FOR COUNCIL MEETINGS FOR THE 2025/2026 MAYORAL TERM****RESOLUTION 2025/234**

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

That Council set the dates and times for the October 2025 to September 2026 Ordinary Meetings as:

<u>Date</u>	<u>Location</u>	<u>Time</u>
08/10/2025	Council Chamber – Admin Building	9.00 am.
12/11/2025	Council Chamber – Admin Building	9.00 am.
10/12/2025	Council Chamber – Admin Building	9.00 am.
11/02/2026	Council Chamber – Admin Building	9.00 am.
11/03/2026	Gulargambone Central School	9.30 am.
15/04/2026	Council Chamber – Admin Building	9.00 am.
13/05/2026	Council Chamber – Admin Building	9.00 am.
17/06/2026	Council Chamber – Admin Building	9.00 am.
08/07/2026	Quambone Community Hall	9.30 am.
12/08/2026	Council Chamber – Admin Building	9.00 am.
09/09/2026	Council Chamber – Admin Building	9.00 am.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

At 9:34 am, Cr Adam Cohen left the meeting.

4.3 ACHIEVEMENTS SEPTEMBER 2024 TO AUGUST 2025

RESOLUTION 2025/235

Moved: Cr Phillipa Goldsmith

Seconded: Cr Ahmad Karanouh

That Council

1. **Note the significant list of achievements for the period ended August 2025.**
2. **Congratulate staff on the delivery of these outcomes.**
3. **Thank all members of the community, organisations and contractors that assisted Council in these achievements.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

At 9:37 am, Cr Adam Cohen returned to the meeting.

5.4 GOVERNANCE REVIEW - TOORAWEEAH ROAD AND QUARRY RESOLUTIONS

RESOLUTION 2025/236

Moved: Deputy Mayor Steven Butler

Seconded: Cr Paul Fisher

That Council:

- 1. Notes the governance concerns associated with Resolutions 2025/111 and 2025/112.**
- 2. Rescinds clauses 3, 5, and 6 of Resolution 2025/111.**
- 3. Rescinds clauses (e) and (g) of Resolution 2025/112.**
- 4. The General Manager obtain costings and viability of purchasing a mobile crushing plant.**

In Favour: Crs Adam Cohen, Phillipa Goldsmith and Ahmad Karanouh

Against: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey and Paul Wheelhouse

LOST 3/6

A further motion was moved:

That Council note that Cr Butler will be providing a Notice of Motion to the October meeting.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

6.5 DRAFT CODE OF MEETING PRACTICE**RESOLUTION 2025/237**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

That Council:

- 1. Note the preparation of a draft Code of Meeting Practice incorporating the mandatory provisions of the NSW Office of Local Government's 2025 Model Code of Meeting Practice.**
- 2. Endorse the public exhibition of the draft Code of Meeting Practice for a period of 28 days, with a 42-day period for public submissions, in accordance with section 361 of the *Local Government Act 1993*.**
- 3. In the event that no submissions are received during the exhibition period, adopts the draft Code of Meeting Practice.**
- 4. Request the General Manager to prepare a protocol for public forum.**
- 5. Note with concern the significant mandatory changes to the Code of Meeting Practice that do not appear to promote good governance.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

7.6 COONAMBLE ANNUAL SHOW - APPLICATION FOR PUBLIC HOLIDAY**RESOLUTION 2025/238**

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

That Council:

- 1. Note the Application for Public Holiday Report.**
- 2. Authorises the General Manager to make application to the Department of Premier & Cabinet for a full day public holiday for the whole Coonamble Shire Local Government Area to be declared for the second day of the Coonamble Show in 2026 and 2027, i.e. Wednesday, 27 May 2026 and Wednesday, 12 May 2027.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0**8.7 PROPOSED CLOSURE OF OFFICE - CHRISTMAS/NEW YEAR****RESOLUTION 2025/239**

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

That Council close its administrative office, libraries, Service NSW agency, the Visitor Information & Exhibition Centre, depots and quarry from close of business on Friday 19 December 2025 and re-open on Monday 5 January 2026.

carried In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

9.8 COONAMBLE YOUTH EMPOWERMENT PROGRAM REQUEST

RESOLUTION 2025/240

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

That Council:

- 1. Thank Edraak – Insight’s for their submission.**
- 2. Advise that Council’s contribution would be limited to \$25,000 for camps if the Program is able to be continued.**

In Favour: Crs Daniel Keady, Adam Cohen, Paul Fisher, Phillipa Goldsmith and Ahmad Karanouh

Against: Crs Steven Butler, Karen Churchill, Margaret Garnsey and Paul Wheelhouse

CARRIED 5/4

10.9 PROPOSED GRANT POLICY

RESOLUTION 2025/241

Moved: Cr Adam Cohen

Seconded: Cr Margaret Garnsey

- 1. That Council place the draft Grant Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 2. That a further report be presented to Council, with all submissions received, for Council’s further consideration and adoption of the Grant Policy (with or without changes).**
- 3. That, in the event of no submissions being received within the public exhibition and comment period, Council formally adopt the Grant Policy, without any changes, as a policy of Council.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

11.10 PROPOSED BUSINESS ACTIVATION POLICY AND PROCEDURE

RESOLUTION 2025/242

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

1. That Council place the draft Business Activation Policy on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. That a further report be presented to Council, with all submissions received, for Council's further consideration and adoption of the Business Activation Policy (with or without changes).
3. That, in the event of no submissions being received within the public exhibition and comment period, Council formally adopt the Business Activation Policy, without any changes, as a policy of Council.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

12.11 QUARTERLY BUDGET REVIEW - JUNE 2025

RESOLUTION 2025/243

Moved: Cr Adam Cohen

Seconded: Cr Karen Churchill

That Council:

1. Approves the variations to votes as listed in the budget review documents distributed under separate cover.
2. Note the opinion of the Responsible Accounting Officer, based on the information as presented in the June Budget review, that Council will be in a satisfactory financial position as at 30 June 2025.
3. Note the position of Council's estimated restricted (reserve) funds as at 30 June 2025.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

13.12 FINANCIAL REPORTS FOR YEAR ENDED 30/06/2025

RESOLUTION 2025/244

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

1. That the Mayor, Councillor Butler, the General Manager and Responsible Accounting Officer be authorised to sign the necessary Statement by Council on the Financial Reports for the year ended 30 June 2025.
2. That Council's Financial Reports for the year ended 30 June 2025 be referred for audit.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

14.13 STATEMENT OF BUSINESS ETHICS

RESOLUTION 2025/245

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

That Council

1. Note the report.
2. Place the draft Statement of Business Ethics on public exhibition for a period of 28 days for the purpose of inviting submissions from the community and prepare a further report to Council if any submissions are received.
3. If no submissions are received, adopt the Statement of Business Ethics of Council as tabled.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

SECTION B - MATTERS FOR INFORMATION ONLY

15.14 DECLARATIONS OF CONFLICTS OF INTEREST

RESOLUTION 2025/246

Moved: Cr Karen Churchill

Seconded: Cr Adam Cohen

That Council note the information contained in the report on Declarations of Conflicts of Interest.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

16.15 CORRESPONDENCE

RESOLUTION 2025/247

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

That the Correspondence Report August 2025 be received and noted.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

17.16 COUNCIL RESOLUTIONS/ACTIONS UPDATE

RESOLUTION 2025/248

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

That Council note the Council resolutions report and status.

In Favour: Crs Daniel Keady, Steven Butler, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Cr Karen Churchill

CARRIED 8/1

18.17 NSW GOVERNMENT RESPONSE TO REPORT INTO LOCAL GOVERNMENT RATING SYSTEM

RESOLUTION 2025/249

Moved: Cr Paul Wheelhouse

Seconded: Deputy Mayor Steven Butler

That council note the USU Critical Analysis of the NSW Government Inquiry which found that the government:

- 1. Outlines no coherent method of accurately assessing financial sustainability in NSW Local Government.**
- 2. Accepts no responsibility for the present alarming degree of fiscal stress experienced by many local councils.**
- 3. Bears none of the financial costs of the proposed reform program.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

19.18 REVIEW OF PROCUREMENT POLICY

RESOLUTION 2025/250

Moved: Cr Paul Fisher

Seconded: Cr Karen Churchill

That Council notes the information in this report.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

20.19 SALE OF LAND UNPAID RATES FORMAL NOTIFICATION

RESOLUTION 2025/251

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

That Council note that 31 properties are progressing to sale for unpaid rates and charges.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

21.20 STATUS OF INVESTMENTS - AUGUST 2025

RESOLUTION 2025/252

Moved: Cr Paul Fisher

Seconded: Cr Margaret Garnsey

That Council note the report of investments from 1 August 2025 to 31 August 2025 and that these investments comply with section 625(2) of the *Local Government Act 1993*, *Clause 212 of the Local Government (General) Regulation 2021* and Council's Investment Policy.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

22.21 RATES AND CHARGES COLLECTIONS - AUGUST 2025

RESOLUTION 2025/253

Moved: Cr Ahmad Karanouh

Seconded: Cr Phillipa Goldsmith

That Council receive and note the information provided in the rates and charges collections report.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

23.22 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT

RESOLUTION 2025/254

Moved: Cr Paul Wheelhouse

Seconded: Cr Adam Cohen

That the Planning, Regulatory and Compliance Progress Report for August be received and noted.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

24.23 ECONOMIC DEVELOPMENT & GROWTH

RESOLUTION 2025/255

Moved: Cr Karen Churchill

Seconded: Cr Paul Wheelhouse

That Council receive and note the Economic Development and Growth report.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

At 10:44 am, Cr Phillipa Goldsmith left the meeting.

At 10:44 am, Cr Adam Cohen left the meeting.

At 10:45 am, Cr Phillipa Goldsmith returned to the meeting.

25.24 COMMUNITY DEVELOPMENT MONTHLY REPORT

RESOLUTION 2025/256

Moved: Cr Karen Churchill

Seconded: Cr Paul Wheelhouse

That Council note the August 2025 Community Development Report.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 8/0

26.25 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT

This report was adopted at the August meeting of Council and therefore not considered.

At 10:47 am, Cr Adam Cohen returned to the meeting.

27.26 WASTE MANAGEMENT REPORT SEPTEMBER 2025

RESOLUTION 2025/257

Moved: Cr Karen Churchill

Seconded: Cr Adam Cohen

That Council:

- 1. Note the report on waste management activities.**
- 2. Note that community consultation will be held in Gulargambone and Quambone.**

An Amendment;

Move Cr Garnsey

2nd Cr Fisher

That Council make no change to the existing service delivery at Gulargambone waste transfer station and Quambone waste facility until 30 June 2026.

The amendment was put and carried and became the motion.

The motion was put and carried.

28.27 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

RESOLUTION 2025/258

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

That Council note the report on the works in progress within Council's Infrastructure Directorate.

CARRIED

At 11:02 am, Deputy Mayor Steven Butler left the meeting.

29.28 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE

RESOLUTION 2025/259

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

That Council note the report and the progress on the Tooraweenah Road Upgrade Project.

In Favour: Crs Daniel Keady, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 8/0

9 COMMITTEE REPORTS

9.1 MINUTES OF AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING

RESOLUTION 2025/260

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

That Council:

1. Note the Minutes of the Audit, Risk and Improvement Committee meeting held on Tuesday 4 March 2025.
2. Note the Minutes of the Audit, Risk and Improvement Committee meeting held on Tuesday 27 May 2025.
3. Adopt the Assurance Map and Internal Audit Plan 2025-2027.
4. Adopt the Four Year ARIC Work Plan 2025-2028.
5. Adopt the 2025 ARIC Annual Work Plan.
6. Note the Minutes of the Audit, Risk and Improvement Committee meeting held on Thursday 28 August 2025.

CARRIED

10 REPORTS TO COUNCIL

Nil

11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

Nil

SUSPENSION OF STANDING ORDERS

RESOLUTION 2025/261

Moved: Cr Paul Fisher

Seconded: Cr Phillipa Goldsmith

A motion was moved that Council suspend standing orders.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

12 CONFIDENTIAL MATTERS

RESOLUTION 2025/262

Moved: Cr Karen Churchill

Seconded: Cr Phillipa Goldsmith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 TENDER RFT250806ML SUPPLY AND DELIVERY OF A JET PATCHER TRUCK

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.2 TENDER REGPRO092526 SUPPLY AND DELIVERY OF CONCRETE PIPES

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

At 11:30 am, Deputy Mayor Steven Butler returned to the meeting.

12.1 TENDER RFT250806ML SUPPLY AND DELIVERY OF A JET PATCHER TRUCK

RESOLUTION 2025/263

Moved: Cr Paul Wheelhouse

Seconded: Cr Phillipa Goldsmith

That Council:

1. **Award Tender RFT250806ML Supply and Delivery of a Jet Patcher Truck to Ausroad Manufacturing Pty Ltd for their offer of Option 1 a Ausroad 6m³ Multipatcher™ mounted on an Isuzu FVZ 260-300 Truck.**
2. **Award the sale of Council's current Jet Patcher Truck to Ausroad Manufacturing at the time of handover with the new unit.**
3. **Agree to the payment terms set out by Ausroad Manufacturing being:**
 - 30% deposit of Ausroad unit upon order being placed.
 - 30% payment once assembly has commenced.
 - 40% final payment due on delivery of the unit to Council.
4. **Reject the offer to purchase Council's current Jet Patcher Truck made by Pickles Auctions.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

12.2 TENDER REGPRO092526 SUPPLY AND DELIVERY OF CONCRETE PIPES

RESOLUTION 2025/264

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

1. That Council award Tender REGPRO092526 Supply and Delivery of Concrete Pipes to the tenderer representing best value as a Panel Source Supplier for the period 1 October 2025 to 30 September 2028.
2. That provisions be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 30 September 2029.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

RESOLUTION 2025/265

Moved: Cr Adam Cohen

Seconded: Cr Karen Churchill

That Council moves out of Closed Council into Open Council.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

RESUMPTION OF STANDING ORDERS

RESOLUTION 2025/266

Moved: Cr Paul Fisher

Seconded: Cr Phillipa Goldsmith

A motion was moved that Council resume standing orders.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 9/0

At 11:36 am, Cr Ahmad Karanouh left the meeting.

At 11:36 am, Cr Adam Cohen left the meeting.

At 11:39 am, Cr Adam Cohen returned to the meeting.

13 CONCLUSION OF THE MEETING

The Meeting closed at 11.39am.

The minutes of this meeting were confirmed at the Council held on 8 October 2025.

.....
CHAIRPERSON

COONAMBLE

SHIRE COUNCIL

MINUTES

**Extraordinary Council Meeting
Wednesday, 1 October 2025**

**MINUTES OF COONAMBLE SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 1 OCTOBER 2025 AT 9:00 AM**

PRESENT: Mayor Daniel Keady, Deputy Mayor Steven Butler, Cr Karen Churchill, Cr Paul Fisher, Cr Margaret Garnsey, Cr Phillipa Goldsmith, Cr Ahmad Karanouh, Cr Paul Wheelhouse

IN ATTENDANCE: Phillip Perram (General Manager)

1 OPENING MEETING

The Mayor opened the meeting at 9.00 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

APOLOGY

RESOLUTION 2025/267

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

That the apology from Cr Adam Cohen be noted and leave be granted.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

CARRIED 7/0

5 DEPUTATION/DELEGATIONS

Nil

6 DISCLOSURES OF CONFLICTS OF INTEREST

Nil

SUSPENSION OF STANDING ORDERS

RESOLUTION 2025/268

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

A motion was moved that Council suspend standing orders.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

CARRIED 7/0

7 MAYORAL MINUTE**RECRUITMENT AND APPOINTMENT OF THE GENERAL MANAGER****RESOLUTION 2025/269**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

That Council:

- 1. Resolves itself into a Confidential Committee pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).**
- 2. Authorises Mr Mark Anderson, of the recruitment organisation Local Government Management Solutions, to participate in the Confidential Committee.**
- 3. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.**
- 4. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

CARRIED 7/0

Cr P Wheelhouse arrived at the meeting at 9:30am

RECRUITMENT AND APPOINTMENT OF THE GENERAL MANAGER PROCEEDINGS**RESOLUTION 2025/270**

Moved: Cr Karen Churchill

Seconded: Cr Ahmad Karanouh

That:

- 1. Council appoint the preferred candidate to the position of General Manager, subject to the negotiation of a contract.**
- 2. If those negotiations prove unsuccessful, Council appoint the second preferred candidate subject to the negotiation of a contract.**
- 3. Council authorises the Mayor and Local Government Management Solutions to undertake contract negotiations with the preferred candidate or**

the alternate (if required), with the Mayor being the final authority on decisions made during this process.

4. Council affix the Council seal to the contract pursuant to section 683 of the *Local Government Act 1993* (NSW).
5. Pursuant to section 11(3) of the *Local Government Act 1993* (NSW), the information received by Council and Councillors regarding the candidates be treated as confidential.
6. Council thank Interim General Manager, Phillip Perram, for his service in this position.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 8/0

RESUMPTION OF STANDING ORDERS

RESOLUTION 2025/271

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

A motion was moved that Council resume standing orders.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

CARRIED 8/0

8 CONCLUSION OF THE MEETING

The Meeting closed at 1.23pm.

The minutes of this meeting were confirmed at the Council held on 8 October 2025.

.....
CHAIRPERSON

7 DISCLOSURES OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

MAYORAL MINUTE

File Number: M3

Author: Daniel Keady-Mayor

Authoriser: Daniel Keady, Mayor

Annexures: Nil

I am pleased to deliver the Mayoral Report for October 2025:

- **Coonamble Water Treatment Plant**

- Council has completed the replacement of the valves at the Coonamble Water Treatment Plant. These valves are required to be replaced every ten years.

I appreciate the many members of the Coonamble community who reduced their water use to ensure the availability of water for all during the plant closedown and valve replacement.

- **Paddock Picnic 2025**

- I recommend participation in this year's Paddock Picnic which will be held on 11 October 2025.

This unique experience will have funds raised given to the Coonamble Cancer Support Fund and is made possible by the support of Gilgooma Farmstay and sponsors.

- **Companion Animal**

- Coonamble Shire residents continue to experience regular dog attacks and Council receives many complaints about wandering pets.

Pet owners are reminded that they have responsibility for their pets and hefty fines can apply as well as pet euthanasia.

Thank you to all pet owners who took advantage of the recent free desexing program for their pets.

- **Tooraweenah Road Tender**

- The Tooraweenah Road Tender is being advertised in October. It is hoped that the tender can be determined this year.

Council has sought the inclusion of a 20% local content target in the tender documents. These documents are being assessed by the Project Probity Advisor to ensure compliance with legislative requirements.

- **General Manager Recruitment**

- Council has completed the round 2 interviews for the General Manager's role.

The quality of applicants has been excellent.

I am hopeful that an appointment announcement can be made in mid-October.

- **Gulargambone Fibre to the Premises network.**

- Council has received advice that the Department of Primary Industries and Regional Development has opened registration for Gulargambone residents to connect their homes free of charge to a new Fibre to the Premises network.

Flyers are being provided to all residences.

I commend this initiative to all Gulargambone residents as an excellent opportunity to gain improved connectivity and internet quality.

- **Inland Rail Meeting – representatives visit**

- Council recently met with Inland Rail's Interim CEO, Mike Zambelli, Executive Director, Engineering, Integration and Program Assurance, acting Executive Director Development, David Fogwill, Head of Stakeholder Relations, Naomi Tonscheck and Stakeholder Engagement and Communications Manager Northern NSW, Isabella Hall to discuss the Inland Rail Project.

The meeting discussed the status, acquisitions, north of Narromine design packages and intermodal terminals, Coonamble Shire roads interface, bores and legacy opportunities.

A further meeting will be held following completion and calibration of the hydrology model.

- **Eleanor Bryant Memorial Scholarship Art Exhibition & Auction**

- Congratulations to all involved, particularly the organisers and generous participants, in the Eleanor Bryant Memorial Scholarship Art Exhibition & Auction.

This outstanding event was held at the Coonamble Showground on 26 September 2025 and attended by many from the Coonamble Shire.

Every contribution assists the continuation of Eleanor's passion for speech pathology and education supporting rural students in the allied health and early childhood fields.

RECOMMENDATION

That the Mayoral Minute for October 2025 be noted.

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

2.1 APPLICATIONS FOR FINANCIAL ASSISTANCE UNDER COUNCIL'S DONATIONS POLICY

File Number: 78732

Author: Bruce Quarmby, Director Corporate Services

Authoriser: Phillip Perram, General Manager

Annexures: 1. Draft Donation Committee Minutes (under separate cover) 

PURPOSE

The purpose of this report is to table to for Council's consideration and adoption of the recommendations from the recently convened Donations Committee meeting held the 30 September 2025.

BACKGROUND

Council's adopted Donations Policy sets out the guidelines to be followed and includes an acquittal form to be completed by each recipient of funding prior to 30 June in which the funds are granted.

At the commencement of the 2025-2026 financial year Council resolved to allocate \$76,100 in funding to towards the provision of financial assistance under the guidance of this policy. Of these funds, \$27,600 has been allocated towards pre-approved donations leaving a budget of \$48,500 for other donations.

In this the first round of applications to be considered in the 2025-2026 financial year Council has received

A copy of the draft minutes from this meeting are attached as an annexure to this report for Council's information.

(a) Relevance to Integrated Planning and Reporting Framework

L1.4.4 Governance is open and transparent

(b) Financial Considerations

An amount of \$76,100.00 has been included in the donations vote for the 2025-2026 financial year. Taking into consideration the financial assistance which has already been provided throughout the current financial year the current remaining budget for Council to fund any assistance from is as follows:

- Donations Unallocated - \$31,626.00
- Mayoral Donations - \$ 4,750.00

COMMENTARY

The Donations Committee comprising the Mayor, the Deputy Mayor and Cr Churchill met on Tuesday 30 September 2025 to consider the valid applications received under this round of funding. All relative documentation provided by the applicants was presented to the Donations Committee to enable it to make its determination.

Details of the seven (7) applications received are as follows:

- **Coonamble- Castlereagh Landcare** – seeking a \$4,000 contribution towards costs associated with hosting a menopause workshop for women in the region to attend.

In addressing how the outcome benefits the community the application sites that it is hosting of the workshop it will provide women experiencing menopause the opportunity to learn strategies to manage their symptoms and “thrive” in this period of their lives. Further it has hoped that on adopting these strategies, that the women will return to the community in an active role.

- **Coonamble Neighborhood Centre** – have submitted two (2) applications totaling \$10,000. These applications are below:

1. A \$5,000 contribution towards the cost of updating the Coonamble Community Service Directory. In addressing how the outcome benefits the community the application sites the updated directory will assist community members, visiting services, doctors, nurses identify local and visiting services. This will then lead to an increased utilisation of the funded services that people may not have otherwise been aware of.
2. A \$5,000 contribution towards costs associated with the hosting of a luncheon for people with disabilities from Coonamble and adjoining shires. In addressing how the outcome benefits the community the application sites that the luncheon will be held at a local business therefore supporting the local economy. It also further serves to promote the support of those with disabilities within the shire

- **Gulargambone Working Dogs** – seeking a \$4,000 contribution towards costs associated with the purchase of sheep yard panels. These panels will then be used to run training and social events

In addressing how the outcome benefits the community the applications sites that through the hosting of events the community involved will benefit from the social connection and the opportunity to train themselves and their dogs to better read livestock and increase efficiency on their farms.

- **St Barnabas Anglican Parish** – seeking a \$7,500 contribution towards the costs associated with the upgrade of the existing sound system at the St Barnabas Church and Hall.

In addressing how the outcome benefits the community the application sites that the parish is currently focused on upgrading the buildings in Coonamble to be a greater service to the community, with stage one being completed. The upgrade of the sound system is required to allow those gathered at the church and the hall to hear the services and events being held at the church.

- **2829 Gathering** – seeking a \$3,000 contribution towards the purchase of marquees and training gear for the newly formed club that will be playing the annual NSW Koori Knockouts

In addressing how the outcome benefits the community the application sites that donation is aimed at growing the club so they can continue to provide opportunities for local sports men and women to participate in larger sporting events.

- **Coonamble Local Aboriginal Lands Council** – seeking a \$1,550 contribution towards the costs of hosting the 2025 Naidoc day at the Coonamble Sportsground.

In addressing how the outcome benefits the community the application sites that through the hosting of the event that it will promote cultural understanding, reconciliation and education of all those who attend. Further it is hoped that it will also improve community cohesion and bring services into the town.

The Donations Committee discussed and noted that this was the first round of donation applications to be considered during the 2025-2026 financial year and that there would be a further two rounds of applications to be received and considered prior to the end of this financial year.

(a) Governance/Policy Implications

Council's adopted Donations Policy provides the guidelines for considering and assessing the requests for financial assistance being tabled before Council today.

(b) Legal Implications

Council is complaint with Sections 23 and 24 of the *Local Government Act 1993*.

(c) Social Implications

The financial assistance offered under Council's donation policy provides Council with the opportunity to assist various organisations in delivering programs designed to have a positive social impact on the community.

(d) Environmental Implications

There are no environmental implications associated with this report.

(e) Economic/Asset Management Implications

There are no economic / asset management implications associated with this report.

(f) Risk Implications

There are no risk implications associated with this report.

CONCLUSION

Seven (7) valid applications, as listed earlier in this report were received under the in accordance with Council's Donations Policy, have been received and considered by the Donations Committee on 30 September 2025 with the following recommendation made by the committee:

(a) Coonamble-Castlereagh Landcare	\$ 3,000.00
(b) Coonamble Neighbourhood Centre – Hosting of Luncheon	\$ 4,000.00
(c) Gulargambone Working Dogs	\$ 3,000.00
(d) St Barnabas Anglican Parish	\$ 2,000.00
(e) 2829 Gathering	\$ 1,000.00
(f) Coonamble Local Aboriginal Lands Council	\$ 1,000.00

RECOMMENDATION**That Council:**

- 1. Notes the information in this report.**
- 2. Provide financial assistance in accordance with the recommendations from the Donations Committee as follows:**
 - (a) Coonamble-Castlereagh Landcare \$ 3,000.00**
 - (b) Coonamble Neighbourhood Centre – Hosting of luncheon for people with disabilities \$ 4,000.00**
 - (c) Gulargambone Working Dogs \$ 3,000.00**
 - (d) St Barnabas Anglican Parish \$ 2,000.00**
 - (e) 2829 Gathering \$ 1,000.00**
 - (f) Coonamble Local Aboriginal Lands Council \$ 1,000.00**

SECTION B - MATTERS FOR INFORMATION ONLY

3.2 CORRESPONDENCE

File Number: C20

Author: Marina Colwell-Executive Support

Authoriser: Phillip Perram, General Manager

Annexures: Nil

CORRESPONDENCE

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Date	Information Sent	Author	In	Out	Sent
05/09/25	OLG Circular 25-21 <i>Commencement of Mutual Recognition Scheme</i>	M Colwell	✓	✓	✓
05/09/25	Newsletter – Council Comms	M Colwell		✓	✓
08/09/25	Business Paper Error	M Colwell		✓	✓
08/09/25	Annexures Report – Under Separate Cover	M Colwell		✓	✓
08/09/25	Workshop Documents	M Colwell		✓	✓
12/09/25	CMA Media Release: NSW Country Mayors Slam Bank Branch Closures & Job cuts	P Perram	✓	✓	✓
15/09/25	ALGA News – 15 Sept – Jobs & Skills audit	P Perram	✓	✓	✓
15/09/25	Jamie Chaffey MP Newsletter – 10 Sept 25	M Colwell	✓	✓	✓
15/09/25	Draft Minutes of the Sept Ordinary Council Meeting	M Colwell		✓	✓
15/09/25	Draft Meeting Minutes & Inland Rail Presentation	P Perram	✓	✓	✓
16/09/25	Water Restrictions – notice	P Perram		✓	✓
22/09/25	OLG Circular 25-22 <i>Release of Quarterly Budget Review Statement Data Return Templates</i>	M Colwell		✓	✓

RECOMMENDATION

That the Correspondence Report September 2025 be received and noted.

4.3 COUNCIL RESOLUTIONS/ACTIONS UPDATE

File Number: C17; C20

Author: Deborah Tatton-Manager Finance & Procurement

Authoriser: Phillip Perram, General Manager

Annexures:

1. Open Actions Report as at 30 Sept 2025 (under separate cover) 
2. Completed Actions 1 Sept to 30 Sept 25 (under separate cover) 

PURPOSE

The purpose of this report is to enable Council to keep track of important Council resolutions.

BACKGROUND

Important and significant Council resolutions will be added to the list of items below, and an update on the status will be provided by the responsible officer.

Updates will be based on the resolution across a monthly, quarterly, six monthly or annual range. By way of example, a Council resolution to construct a new Pound, with no funds approved, will be referred to the following year budget deliberations with a single comment. Similarly, a Council resolution seeking a quarterly financial report will be aligned with the mandatory quarterly financial reporting cycle and closed.

The agenda for Council Meetings close two weeks after the prior meeting resulting in some monthly updates not being provided due to priority being given to actioning the prior meeting resolutions.

(a) Relevance to Integrated Planning and Reporting Framework

Adopted Council resolutions should ideally link in with Council's suite of Integrated Planning and Reporting Framework documents.

(b) Financial Considerations

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

COMMENTARY

The outstanding Council resolutions' status and actions are detailed in the attachment.

RECOMMENDATION

That Council note the Council resolutions report and status.

5.4 STATUS OF INVESTMENTS - SEPTEMBER 2025**File Number:** 64828**Author:** Imogen Pawley-Finance Assistant**Authoriser:** Bruce Quarmby, Director Corporate Services**Annexures:** 1. Imperium Report September (under separate cover) **PURPOSE**

To advise Council of the investment portfolio.

BACKGROUND

Council conducts cashflow analysis on a weekly basis to maximise its capability to realise revenue from investments.

(a) Relevance to Integrated Planning and Reporting Framework

DPP 10.5 Deliver a Long-Term Financial Plan (LTFP) that achieves balance between the Council's financial capabilities and the community's aspirations, and which is a quality decision making and problem-solving tool.

(b) Financial Considerations

Investment levels and interest rates are currently on par with the revised estimated calculations.

COMMENTARY

The format of the report has been configured to demonstrate Council's compliance with the relevant legislative requirements along with Council's own adopted Investment Policy.

The attached Investment Report was calculated on 29 September 2025 after all maturing dates for investments had passed.

The total Capital Value of Investments is \$28,750,000. This is broken down with \$26,750,000 invested in term deposits as shown in the attached report, and \$2,000,000 in at call savings accounts.

The main areas of expenditure are seen in the below table:

Projects Youth accommodation	\$56,182.20
Transport – Includes various sealing works and hire of plant, Tooraweenah Road project.	\$222,625.75
Plant Purchase plant	\$38,387.05

Urban Services Contract for the pool	\$36,346.09
Water and sewer Various works done	\$111,598.65
Quarry Various works completed	\$36,498.00
Waste Purchase of plant	\$38,500.00
Corporate services Insurance premiums	\$135,161.43

Of these areas totalling \$675,299.17 it is expected \$110,879.35 will be either funded through Grants or reimbursed to Council.

INTEREST RATE

The average interest rate for Council's investments currently sits at approximately 4.42% reflecting three base rate cuts by the RBA so far this calendar year. While this represents a notable decline compared to last year's rates, the introduction of Council's new investment policy has provided greater flexibility, allowing investments to be strategically placed to secure the most competitive returns available with Council's average interest rate increasing over the past few months from 4.10%

AVAILABLE WORKING FUNDS

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As per the recently completed draft 2024/2025 Financial Statements 2024/2025 the balance of unrestricted cash has been calculated at \$84,000.

(a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

(b) Legal Implications

Council's responsible accounting officer has certified that all investments continue to be made in accordance with Section 223(c) of the *Local Government Act 1993*, which requires Council to ensure, as far as possible, the financial sustainability of the Council.

The investments comply with all local government regulations and Councils' Investment Policy.

(c) Social Implications

Council funds are used to provide services and infrastructure to the community, and, as a result, well managed funds maximise the level of financial resources available to support the community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

(f) Risk Implications

All investments are monitored to mitigate risk in accordance with Council's Investment Policy.

CONCLUSION

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan.

All investments are made in accordance with the requirements of the *Local Government Act 1993*, the Regulations and Council's Investment Policy.

RECOMMENDATION

That Council note the report of investments from 1 September 2025 to 30 September 2025 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

6.5 RATES AND CHARGES COLLECTIONS - SEPTEMBER 2025**File Number: 64800****Author: Kylie Fletcher, Revenue Officer****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: Nil****PURPOSE**

The purpose of this report is to update Council with the latest information pertaining to its rates and charges collections.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2025 / 26 Operational Plan.

(b) Financial Considerations

The annual rate charges are set out within Council's 2025 / 26 Operational Plan.

The below table outlines the total Rates and Charges and Water Consumption as at the end of September and compares this to the same time last year.

	29 September 2025	30 September 2024
Rates and Charges	\$7,133,062.78	\$6,474,423.51
Water Consumption	\$ 666,352.52	\$ 584,135.45
Total	\$7,799,415.30	\$7,058,558.96

COMMENTARY**Rates and Charges**

The below table summarises the Rates and Charges levied and paid which provides a total amount which remains outstanding at the end of the reporting period. This is compared to the same period last year.

	29 September 2025	30 September 2024
Rates and charges in arrears as at 30 June 2025	\$1,627,752.89	\$1,431,587.79
Rates/charges levied & adjustments for 2025/26	\$9,124,599.03	\$8,538,894.65
Pension Concession	-\$ 99,946.52	-\$ 99,071.55
Amounts collected as at 29 September 2025	-\$3,519,342.62	-\$3,396,987.38
Total Rates and Charges to be Collected	\$7,133,062.78	\$6,474,423.51

The amount levied for rates and charges for 2025 / 26 includes the current year's annual rates and charges and any interest added since the date the rates notices were

issued. The amount received as of 29 September 2025 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2025 / 26 levied amount is reduced by the pensioner concession of \$99,946.52; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$44,975.93.

The rates and charges as of 29 September 2025 represent 66.34% of the total annual rates and charges levied and outstanding (compared with 64.94% on 30 September 2024).

Water Consumption Charges

The below table summarises the Water Consumption Charges and paid, which provides a total amount which remains outstanding at the end of the reporting period. This is compared to the same period last year

	29 September 2025	30 September 2024
Water Consumption Charges and arrears as at 30 June 2025	\$1,442,815.84	\$621,860.35
Water Consumption charges & adjustments 2025 / 26 year to date	-\$ 96,674.70	-\$ 7,118.35
Amounts collected as at 29 September 2025	-\$ 679,788.62	-\$ 30,606.55
Total Water Consumption Charges to be Collected	\$ 666,352.52	\$584,135.45

The water consumption charges as of 29 September 2025 represents 49.50% of the total water consumption charges outstanding (compared to 95.02% on 30 September 2024).

It should be noted that the arrears at 30 June 2025 consisted of the two billing periods from the 2024/25 year. This was higher than in the prior year as the due date for the two billing cycles was extended until August 2025. Corrections continued to be identified throughout September 2025 from bills issued in June 2025 which has resulted in a high negative adjustment for the period. Council staff are continuing to work with the public when errors are identified and work to rectify the situation as quickly as possible.

As part of the water reads for the first billing cycle for 2025 / 26, an audit is being conducted with the assistance of photos of meters at the time of the read. This is an extra step Council has adopted to improve the processes to prevent future errors.

Debt Recovery Agency

During September 2025 Council staff have continued to consult with Council's debt recovery agency with a view to continuing Council's process outlined within Council adopted Debt recovery policy. For Council's information, actions undertaken for the previous month include:

- Several Payment arrangements have been negotiated with ratepayers.
- Staff have continued to work with the debt recovery agency in progressing the sale of land for overdue rates.

(a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

(b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(d) Environmental Implications

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

(e) Economic/Asset Management Implications

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

(f) Risk Implications

As was stated above, the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

CONCLUSION

The rates and charges as of 29 September 2025 represent 66.34% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 64.94% on 30 September 2024).

The water consumption charges as of 29 September 2025 represent 49.50% of the total water consumption charges outstanding from previous years (compared to 95.02% on 30 September 2024).

RECOMMENDATION

That Council receive and note the information provided in the rates and charges collections report.

7.6 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT

File Number: E5

Author: Lesley Duncan, Manager Regulatory, Planning & Compliance Services

Authoriser: Phillip Perram, General Manager

Annexures: Nil

PURPOSE

To provide information on the activities within Council's Planning, Regulatory and Compliance Services section for the past month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management and public health.

BACKGROUND

The Planning, Regulatory and Compliance Services section focuses on all town planning and environmental planning matters including regulation and compliance, public health requirements, waste management, and environmental management considerations.

Strategic Land Use Planning refers to updates to Council's planning instruments and is also included.

The following topics will be included in the Council Report where there is relevant information to report on:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislation providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include the atmosphere, built environment, heritage, land, and water.

- Development Application Information

This information refers to development applications lodged in the Coonamble local government area. However, the consent authority is another authority and not Council or its delegated staff / contractors. This can include:

- The Independent Planning Commission for state significant development,
- The Regional Planning Panel for regionally significant development, or
- A Public Authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

This relates to any potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops around strategic land use planning, and this information will be provided to Council for information.

- Environmental Management

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present themselves and can come from government agencies, community groups and environmental advocates.

- Ranger's Monthly Report

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information on how many animals were rehomed and euthanised. Information on dog attacks is also provided.

(a) Relevance to Integrated Planning and Reporting Framework

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over the counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

Development Applications Issued Under Delegated Authority

Information provided within this section of the report provides Council with information on what has been decided for the month under delegated authority and not subject to Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council business paper report with a recommendation to decide on the application.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as 'open access information' by Clause 3 of Schedule 1 of the GIPA Act. This also

includes staff's development assessment report that is written prior to an application's determination. This provides a high level of transparency.

The following is a summary of applications determined under delegated authority.

September 2025			
Application Number	Description of Works	Address of Proposed Works	Approved Date
Development Applications			
DA014/2025	Manufactured Dwelling	Lot 500 DP 1296231 7 Munnell Street Gulargambone 2828	09/09/2025
DA019/2025	Preschool DA Modification	Lot 14 DP724610 45B Dubbo Street Coonamble 2829	17/09/2025
DA022/2025	Alterations and Additions to Grain Receival Facility (bunkers, water retention dam, stormwater drainage works)	Lot 21 DP1177801 39 Gadsen's Lane Coonamble 2829	17/09/2025
DA016/2025	Alterations and Additions to Grain Receival Facility (6 new silos and ancillary structures)	Lot 21 DP1177801 39 Gadsen's Lane Coonamble 2829	17/08/2025
Construction Certificates			
CC016/2025	Grain Silos	Lot 21 DP1177801 39 Gadsen's Lane Coonamble 2829	17/09/2025
Subdivision Certificates			
SC003/2025	Rural Subdivision	Lot 1, DP 1208994 3175 Gulargambone Road Bourbah 2828	08/09/2025
Occupation Certificates			
OC029/2024	Double Garage	Lot A DP 332857 25 Dubbo Street Coonamble 2829	16/09/2025

Saleyards

During September 2025, the Coonamble Regional Livestock Market conducted one cattle sale, with a total of 1779 head sold. The income from the sale was not available at the time of writing this report.

Scheduled maintenance activities continue as programmed. The works program to 30 June 2026 is currently being finalised.

Saleyards

	September	Year to Date
Income	-	29767.16
Expenditure	10,549	57,591.03
Total	10,549	27,823.87 deficit

Truck Wash

Total income was not available at the time of producing the financial report for September 2025 which reflects the lower-than-expected income.

Truck Wash

	September	Year to Date
Income	(45)	17,734.85
Expenditure	518	21,038.36
Total	473	3,303.51 deficit

Companion Animals

The Regulatory Officer's report is provided for September. The following is a summary of companion animal statistics.

Companion Animal Seizure and Impounding Activities – September

Seizure Activities:	Dogs	Cats
Seized	0	0
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	5	0
Incoming Animals	Dogs	Cats
Transferred from seizure activities	0	0
Abandoned or Stray	4	2
Surrendered	3	2
Total Animals in Pound	12	4

Outgoing Animals	Dogs	Cats
Released to Owner	4	0
Euthanised	2	2
Released to Rehoming Organisation	3	0
Sold	0	0
Died at Pound	0	0
Stolen from Pound	0	0
Escaped from Pound	0	0
Total Animals Leaving Pound	9	0
Animals in Pound at end of Month.	3	2

Dog Attacks

There were two (2) dog attacks reported during September 2025 that are currently under investigation, with penalty infringement notices to be issued.

(a) Governance/Policy Implications

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning area. There may be risk implications depending on the nature of the enquiry.

(b) Legal Implications

There are no current legal implications arising from this report.

(c) Social Implications

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

(d) Environmental Implications

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

(e) Economic/Asset Management Implications

There may be risk implications depending on the nature of the issue.

(f) Risk Implications

There may be risk implications depending on the nature of the issue.

CONCLUSION

The Planning, Regulatory and Compliance Progress Report has considered town planning and strategic land use planning, compliance and regulation, and environmental management and health since the last meeting.

RECOMMENDATION

That the Planning, Regulatory and Compliance Progress Report for September be received and noted.

8.7 ECONOMIC DEVELOPMENT & GROWTH**File Number:** 75210**Author:** Lesley Duncan-Manager Regulatory, Planning & Compliance Services**Authoriser:** Phillip Perram, General Manager**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Council with an update on recent activities in the economic development and growth section to inform Council's strategic oversight.

BACKGROUND

The economic development and growth function is about facilitating the achievement of a more diversified economic base for the Local Government Area (LGA), enhancing business prospects, growth, productivity, incomes, employment and economic development.

The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce investment barriers, attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA.

(a) Relevance to Integrated Planning and Reporting Framework

- C1 We are a united, vibrant, capable and welcoming community.
- C4 We showcase and celebrate our diversity.
- E6 We support a resilient local economy by increasing its diversity and boosting opportunities for entrepreneurship and business.
- E7 We enhance our ability to contribute to and care for our community.
- A10 We maintain and improve our natural and built assets to help our families, community, economy and environment thrive.

(b) Financial Considerations

Activities undertaken as described in this report are within approved operational budget allocations for tourism and economic development activities, and capital projects or are funded through grant monies.

COMMENTARYEconomic Development and Growth

The following summarises progress on key initiatives.

Coonamble Main Street Enhancement

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- Weight/load capacity for awnings in Coonamble's main street determined ☒
- Integrity of awnings in Coonamble's main street determined ☒
- Building owners advised of outcomes of inspections ☒
- Immediate remedial actions taken ☒
- Paint scheme colour palette received for awning painting project ☒
- Lighting determined to highlight Art Deco streetscape ☐
- CBD Precinct Masterplan developed ☐

Commentary: Painting of three (3) buildings is due to commence in early September.

Industrial Land Provision

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- Rezoning determined for more industrial land and for improved alignment of zoning to current usage across Coonamble township ☒
- Planning Report drafted for rezoning of the old sheepyards site ☒
- Planning Report drafted for rezoning of the Artesian bore bath project site ☒
- Planning Report drafted for house-keeping rezoning for such areas as the Coonamble Showground ☐
- Some Planning Reports ratified by Council ☒
- Council-ratified Planning Report submitted to the Department of Planning ☒
- Public Exhibition ☐
- Rezoning approval ☐

Commentary: A gateway determination has been issued for the rezoning. There is some conditions of the determination that are required to be met prior to public exhibition.

Youth Accommodation – Coonamble and Gulargambone

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- Advertise RFT for design-and-construction of the youth accommodation units at Coonamble and Gulargambone ☒
- Assess tenders for Youth Accommodation ☒
- Seek further quotations and consider scope adjustments to match budget ☒
- Award contract ☒
- Construction start ☐
- Operations Plan finalised ☐

- Build Youth Accommodation in Coonamble and Gulargambone ☐

Commentary: Construction is due to start in early October.

Real Country Regional Tourism Collaboration

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- Real Country Destination Strategic Plan adopted ☒
- Real Country project, Warrena Creek Reserve development business case adopted in principle ☒
- Real Country infrastructure works incorporated into the Warrena Creek Reserve Plan of Management ☐
- Community consulted on the draft Plan of Management for Warrena Creek Reserve, incorporating proposed Real Country developments ☐

Commentary: A three-year *Real Country* Calendar of Events across the three Shires has been finalised to ensure complementarity of event timing in each area.

Country Heartline – Regional Drought Resilience Program Grant consortium project

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- Acknowledge program timeframes and urgency of delivery ☒
- Determine steering committee and project team membership ☒
- Determine governance and decision-making ☒
- Confirm branding, website, signage, farm hosts and legacy tools ☒
- Determine marketing 'name' ☒
- Develop marketing collateral ☐
- Build the experience ☐
- Rally those interested in agri-tourism ☐
- Launch a marketing campaign ☐
- Develop evaluation tools, resources and handbook ☐

Commentary: This is a collaborative project with Bogan and Warren Shires, led by Warren Shire staff. It has a similar aim as the Real Country Regional Tourism collaboration between Coonamble, Gilgandra and Warrumbungle Shires. It gives Coonamble Shire another opportunity to market its tourism opportunities regionally and interstate, thus building the local tourism industry.

A workshop was held on 11 September 2025 at the Coonamble Bowling Club for local agritourism businesses. This was the first of three workshops with the next workshop to focus on digital marketing.

Coonamble Region Art Trail

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- Artist brief and project brief developed ☒
- Artist liaison confirmed ☒
- Public Art Advisory Panel appointed ☒

- Detailed submissions invited ☐
- Artworks produced and installed ☐

Commentary: The contracted Project Manager has provided the following update:

With the first official meeting of the art panel, since their letter of appointment were issued, the Coonamble Art Trail project has officially commenced. Most of the art panel were available to meet for just a preliminary discussion to outline the project and their involvement and to get any early concerns and information on who to consult with in the community. This involved Jamie-Lea Trindle, Nina Sands, Matt Boney and Sooty Welsh along with project coordinator Andrew Hull.

The panel were given an overview of the project and what was expected from them, and each of the project elements was discussed.

Tin Town Contemplation Area

The panel expressed the need to consult directly with former residents and people associated with Tin Town and their families to gain a better understanding of what that section of the community would like that Tin Town reflection area to look like. An initial list of people to consult was created and an informal morning tea meeting was proposed and is being organised. There was some discussion about the location and the siting of that reflection area and who had had input into that decision and whether former residents would be able to have some input into that decision as well or be able to provide their opinions.

Gulargambone Entrance Signage

The project coordinator has reached out to the Gulargambone community to discuss the Galar sculptures on the Gulargambone entrance signs. Discussions circulate within the community about this element of the project and the project coordinator is continuing to consult in order to ensure that the community's perspectives are taken into consideration and that in the implementation of that signage the community has a high degree of ownership of the end product.

Wailwan Contemplation Area - Quambone

A concern was raised that the location or siting of the reflection circle could possibly be reconsidered to better align with existing infrastructure within the community. This means moving the site of the Wailwan reflection circle from where it's currently proposed in the primitive RV parking area beside the Oval, to the park area across from the store. The project coordinator took these considerations back to council staff who indicated that there's no real obstacle to relocating the site to the new location if that's what the community wants. The Quambone community are discussing this at a community meeting on the 16th of October and the project coordinator will take into consideration the community's wishes after that meeting. The art panel have provided names of other Wailwan people closely associated with Quambone to consult with about the delivery of the project and what the actual contemplation circle will ultimately look like.

Coonamble Entrance Signage

The community art panel discussed the entrance signage to Coonamble, with the primary question being the spelling of 'Wailwan' and how it is to be used in the signage – eg 'Welcome to Wailwan Country', 'You are entering Wailwan country' etc. Discussion circulated around the fact that LGA jurisdictions don't necessarily 'snap to fit' traditional boundaries for traditional owners, and the wording of the signage would need to consider whether 'you are entering' or 'you are on' depending on the location

of the signs. It was generally agreed that 'Wailwan' was the accepted spelling within the Coonamble community and recognised that in other towns different spellings were adopted. The project coordinator will work with council staff to determine the exact location of the sign(s) and come back to the panel with a suggested approach to wording which can then be consulted with the broader community.

The project coordinator attended the local Aboriginal Lands Council members meeting and gave a very brief overview of the project and will attend the next meeting where the project will be on the agenda to get further community input.

No funds have been expended at this stage.

Communications

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times* – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council's website, on various topics as required.
- Posts in the Events Calendar hosted on Council's website.
- Posts on Council's Facebook page, on various topics including all media releases.
- Council's website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, project milestones, water supply interruptions, etc – distributed to print, radio and TV media across the Central West.

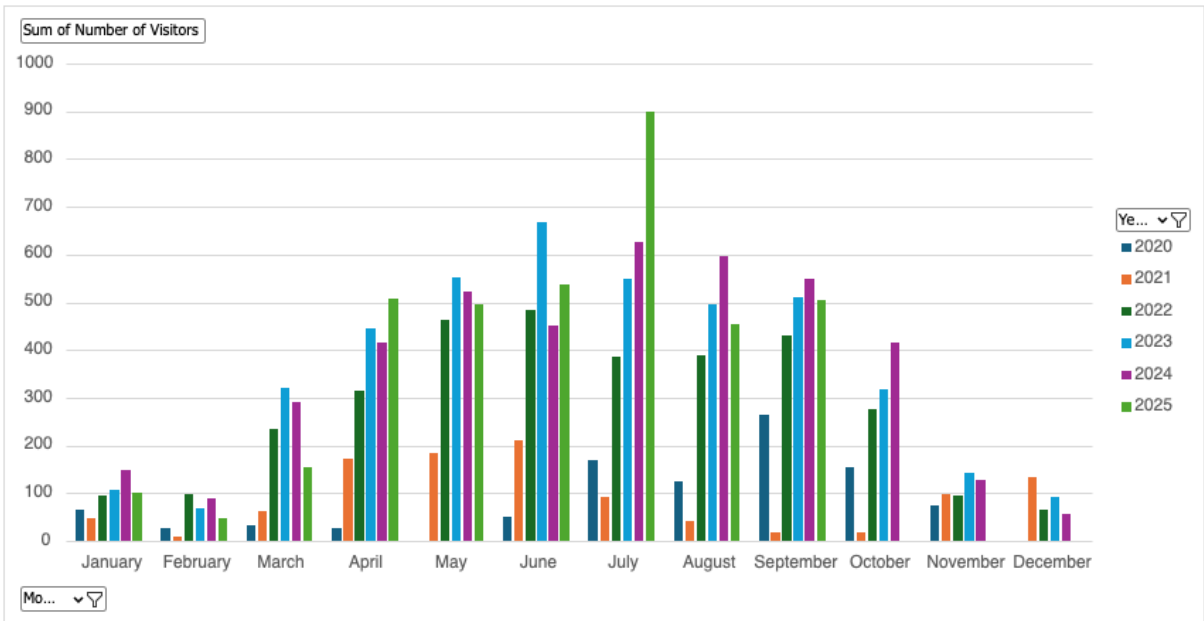
Tourism and visitation

Coonamble Information and Exhibition Centre

Between August 28 and 24 September, the Coonamble Information and Exhibition Centre welcomed 552 visitors.

Demonstrates continued steady visitor numbers, following the sudden increase recorded in July.

The continual increase in visitor engagement with the Centre highlights its value as a key opportunity to enhance travelers' experience.



The Country Heartline

The Country Heartline initiative is a strategic tourism partnership between Bogan, Coonamble, and Warren Shires, designed to enhance drought resilience through the development of a robust agritourism sector.

This project includes the development of a regional tourism brand, the creation of digital promotional platforms, and a comprehensive marketing plan.

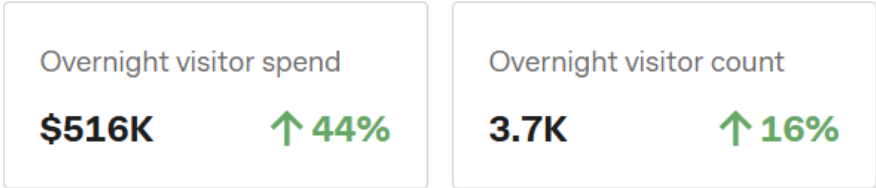
A core component of the project is to support both new and existing farm-based tourism businesses, enabling landholders to diversify income streams and strengthen community resilience against drought.

The first of three workshops was held on 11 September 2025 at Coonamble Bowling. The next workshop in the series will be held in October and will be focused on digital marketing. This will be of interest to all businesses in the Coonamble Shire, not just those in the agritourism space.

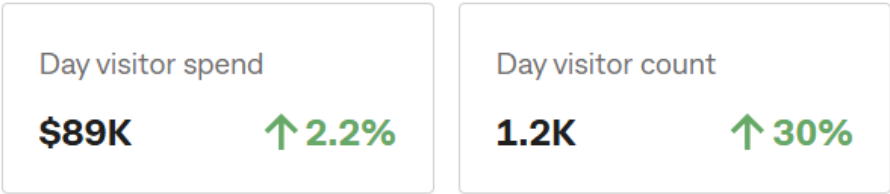
Progress has been made on the development of the brand, content creation and stakeholder engagement.

Visitor spending

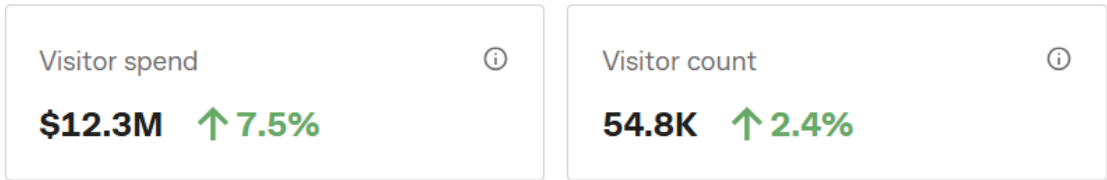
During July 2025, overnight visitor numbers rose by 16% compared to July 2024, with spending showing a very positive increase of 44%. Overnight visitors are defined as those travelling over 40km and staying consecutive days in the region.



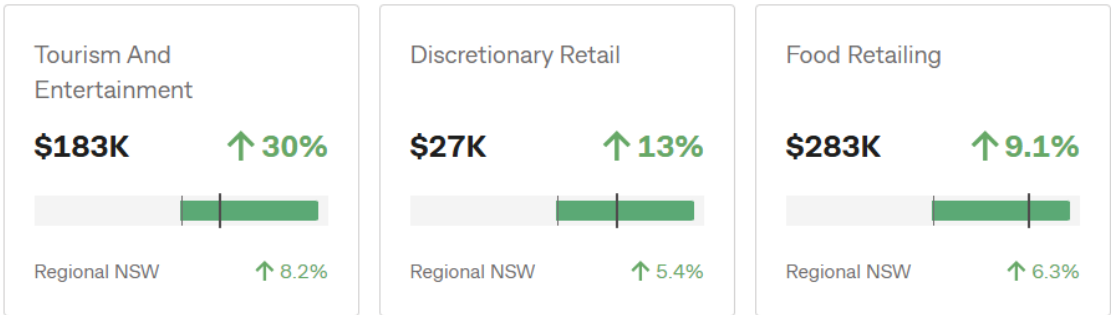
Day visitors, travelling over 25km and staying at least 4 hours in a single day, have increased by 30%, and visitor spending increased marginally by 2.2% compared with June last year.



Data captured through electronic in-store spend of visitors from outside the LGA with local businesses in Coonamble Shire Council over 12 months to Jul 2025. Has seen a positive and steady increase. These figures also support the direct economic benefits driven by the increased visitor numbers, with a 2.4% increase in visitor numbers, resulting in a 7.5% increase in visitor spend.



Following a sharp 63% decline in Discretionary Retail last month, July recorded a steady 13% increase compared to July last year, surpassing the Regional NSW average of 5.4%. Key spending categories, including Tourism, Entertainment, and Food Retailing, saw positive increases, outperforming the Regional NSW average with higher percentage increases.



Events

Vision Splendid Coonamble, Sunday, 5 October 2025

Coonamble Shire Council, in collaboration with the NSW Government’s Open Streets Program and Transport for NSW, is pleased to be presenting Vision Splendid Coonamble again this year, a vibrant festival scheduled for Sunday, 5 October 2025.

This event will transform Coonamble’s main street into a lively hub featuring live music, street food, market stalls, a licensed bar, and family-friendly entertainment, fostering a festive atmosphere during the October long weekend. Admission to the event is free, ensuring accessibility for all attendees.

The event aligns with a series of regional events across the Real Country tourism region, including Under the Gums in Gilgandra and Warrumbungle Shire’s Bloomfest

and Siding Spring Observatory Open Day, both occurring on Saturday, 4 October. Additionally, a variety of local activities will enhance the weekend, including a *Dumpling Making Masterclass: Craft Healthy, Traditional Dumplings from Scratch*, with sessions held on Friday and Saturday at the Coonamble CWA Hall.

The 2025 line-up of performers has been announced and includes:

Mitch Tambo - a distinguished First Nations artist, will headline the event with his dynamic performances, seamlessly blending global musical influences with cultural pride. Renowned for achieving 14 number one iTunes World Music hits, including *You're the Voice* and *Dreamtime Princess*, Tambo's recent tours, *Burn the Floor: Walanbaa Yulu-gi* and the *I AM ME Youth Tour* (engaging over 45,000 students), demonstrate his ability to captivate audiences with performances rich in heart and cultural significance.

Voice of Lele - West Papuan singer-songwriter Lele, continuing her father's legacy as a cultural song man, will perform soulful hits such as *Island Proud* and *My Island Home* (a duet with Mitch Tambo). Having shared stages with The Black Sistas alongside artists like UB40 and Julian Marley, and performed at international festivals including Glastonbury and WOMAD, Lele's evocative vocals will resonate deeply with attendees.

Y.O.G.A. - Reuben Styles, formerly of Peking Duk, presents Y.O.G.A. (You're Only Great Always), a high-energy musical project aimed at challenging mental health stigma in Australia. This performance promises an uplifting experience, encouraging audiences to dance and embrace a message of positivity and freedom.

Dear Tommie - Emerging from Tamworth, Dear Tommie is a rising star in country music, delivering a bluesy, cinematic sound reminiscent of Leon Bridges and Zach Bryan. With a remarkable 2025, including supporting Dasha and ARIA-nominated Tori Forsyth, composing the number one radio hit *Cowboy* for Bella Mackenzie, and performing nine sold-out shows at the Tamworth Country Music Festival, Dear Tommie's performance will be a highlight of the festival.

As the event approaches, more information will be promoted through Council's tourism social media, website, and event website vision-splendid-coonamble.com as well as updates in the Coonamble Times.

Upcoming events:

- 3-4 October, Dumpling Making Masterclass: Craft Healthy, Traditional Dumplings from Scratch
- 5 October, Vision Splendid Coonamble
- 11 October, Paddock Picnic with the Coonamble Cancer Survival Fund
- 12 October, Gold Cup Coonamble Jockey Club
- 11 November, Tour de OROC
- 11 November, Remembrance Day
- 13 December, Coonamble Christmas Street Party

Online events calendar:

More information about events can be found on Council's website by selecting the 'Events' page. Local organisers are highly encouraged to also submit their events via the 'add my event' submission form.

(a) Governance/Policy Implications

Community Consultation Policy.

(b) Legal Implications

There are no legal implications directly associated to this report.

(c) Social Implications

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

(d) Environmental Implications

There are no environmental implications directly associated with this report.

(e) Economic/Asset Management Implications

Development of the projects proposed for funding through available grants and sponsorship are initiatives to meet objectives of the Community Strategic Plan 2025-2035, Delivery Program 2025-2029, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021, and the Coonamble Destination Management Plan 2020.

(f) Risk Implications

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

CONCLUSION

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021 and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

RECOMMENDATIONS

That Council receive and note the Economic Development and Growth report.

9.8 COMMUNITY DEVELOPMENT MONTHLY REPORT**File Number:** C8**Author:** Azita Sobhani-Community Services Manager
Raquel Pickering-Librarian**Authoriser:** Lesley Duncan, Manager Regulatory, Planning & Compliance Services**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide information on the activities within Council's Community Development section for the month of September 2025.

BACKGROUND

The Community Development (CD) section focuses on our community and our people and the support that Council offers in the delivery of positive support and outcomes. A short summary of the key areas in the CD section as follows:

- **Youth & Community Services**

Council provides after school activities in Gulargambone and Quambone. Council also delivers school holiday programs in Coonamble and Gulargambone and the Youth Week Program in Coonamble. Council also operates a Youth Forum / Council.

- **Library Services**

Coonamble Shire Council is a member of the Northwestern Library Service (NWLS). The Service covers four local government areas and the libraries within them, i.e. Bogan (Nyngan), Coonamble, Gilgandra and Warren.

The Coonamble Library has two (2) satellite branches located in the villages of Gulargambone and Quambone. The Librarian buys stock that is rotated between all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by Council staff.

(a) Relevance to Integrated Planning and Reporting Framework

Community Strategic Plan - P1 Community Services and Wellbeing.

CSP1.1 – Initiate and contribute to effective and needs-based community programs which enhance engagement, cohesion, vibrancy and liveability.

(b) Financial Considerations

There are no financial considerations arising from this report.

COMMENTARY

This report presents a summary of community development activities for the previous month.

Coonamble Shire coordinates and delivers the following community services:

- School Holiday Program – Coonamble, Gulargambone & Quambone
- Youth Centre Gulargambone (After School & Holiday Activity)
- After School Care Quambone
- Library Services (Coonamble, Gulargambone, Quambone)
- Creating, coordinating and supporting events e.g. Seniors Week Luncheon
- Funding events e.g. the Interagency Resilience Day, October Wellbeing Day

Community Development**Community Engagement Activities**

During the reporting period, the Community Development Manager engaged in several key meetings and initiatives aimed at fostering collaboration and supporting community wellbeing:

- **Local Aboriginal Land Council**
Planning for NAIDOC celebrations on 25 September.
- **REDI.E**
Discussions continued with early intervention caseworkers about their program delivery approach and how the organisation plan to engage the family members. REDI.E seem to think their engagement model differs from other services operating in this space. However, there may be quite a bit of duplication in this space which Council can only navigate for optimal results for the community.
- **David Liddiard Group**
This group has been the recipient of NIAA funding to assist community in delivering an appropriate program of diversionary activity and additional support for Aboriginal youth at risk.

Council met to understand the framework and methodologies they were adopting. This organisation seemed to be committed to local delivery of programs and are currently developing their understanding of what is available already and with which the project they can align.

A meeting is planned in three months' time for Council to review their adopted methodologies and approaches and go over what is already on offer by other services.

- **Seventh-day Adventist Church**

Continued conversations regarding the church's vision for community involvement and their desire to contribute to local vibrancy and how that might look like in the school holiday breaks going forward.

Internal Developments

Recruitment

Area	service	Days	Daily Hours	Current Staffing	Action underway
Quambone	After school care	Tue–Wed	2.5 hrs/day	2 part-time Abby & Narelle	Recruited casual staff for coverage during leave, illness, or special circumstances. Need to maintain 2-adults for compliance
Gulargambone	After school care	Mon–Wed–Fri	3.00 hrs/day	1 part-time staff recruited	Call out for one more casual staff is still underway to be able to restart the service.

These roles will be responsible for coordinating and delivering youth programs and activities, while also working closely with local and regional service providers and stakeholders to maximise opportunities and address emerging challenges.

Strategic Engagement Activities

As part of our strategy to position the library as a learning hub for the community, the Community Development Manager attended the Annual General Meeting of the Northwestern Library, held in Nyngan this year.

- Met with the Director of People and Community Services from Bogan Shire.
- Engaged with librarians from Gilgandra and Bogan Shire.

Insights and Outcomes

- Gained first-hand information on grant funding processes.
- Learned about successful initiatives including:
 - Library extensions.

- Establishment of a Youth and Community Centre.

Next Steps

- Continue discussions with regional stakeholders.
- Develop and refine our strategic plan for the future of the Library and Community Centre

PLANNING THE HOLIDAY PROGRAMME

The process of developing a school holiday program is extensive and requires significant coordination across the community. It begins with convening an initial meeting of service providers, where ideas, themes, and priorities are discussed. From there, we consult further and agree on a unifying theme to guide the program. Individual follow-ups are then carried out with agencies not initially involved, resulting in ongoing communications with approximately 35–40 agencies, each contributing in their own capacity.

This year, the team also explored the possibility of engaging TOTEM Skateboarding, whose workshops focus on fostering positive health and wellbeing outcomes for young people. This required multiple meetings and close collaboration with Council's Grants Officer to prepare a funding submission. While the application was unfortunately unsuccessful due to the funding pool being oversubscribed, the process itself provided valuable insights and strengthened our future capacity.

The activity schedule is refined continually in consultation with service agencies, often right up until the week before distribution. Once finalised, the program is circulated to schools in hard copy, uploaded to the parent portal, and promoted widely across Council's social media platforms.

This October, we are particularly excited to welcome a new partner—the Seventh-day Adventist group from Narrabri—who will be delivering an activity as part of the program. Their inclusion adds a valuable new dimension to the holiday offering.

In all, the holiday program is more than the sum of its activities; it is the outcome of detailed planning, collaboration, and community spirit, which ensures local children and families have access to a diverse and engaging schedule of activities

TIMELINE

The planning and delivery of the holiday program is a structured process requiring significant coordination with community organisations and services. Council has applied for grant funding to help fund the holiday program which means staff hours for the grant but also time spent researching, finding and connecting with other partners that can deliver the activity.

Six weeks prior to the holidays

- Council emails all organisations (currently 50+) that deliver programs and services within the Coonamble Local Government Area, inviting them to attend an in-person planning meeting at Council. It generally takes four to five days to coordinate a suitable date and receive responses from the services.

Four weeks prior the meeting is held.

- At this stage, an overarching theme for the holiday program is selected. For October, the theme was *Healthy Minds* in acknowledgement of Mental Health Awareness Month. Services also brainstorm possible activities, considering resources, staffing, and community needs. Council offers financial assistance to any organisation requiring support to deliver an activity.

Three to two weeks prior

- services also confirm internal approvals, secure any required corporate items such as logos, and explore collaborations with other organisations. Organisations confirm the activity they wish to run, along with the proposed date, time, and location. By funnelling this information through Council, scheduling conflicts are avoided, ensuring activities are spread across the program. Council staff begin creating and regularly updating the program flyer while maintaining close communication with all partners. Towards the end of this stage, Council contacts each organisation individually to finalise logistical details such as times and venues and incorporates these into the program flyer.

One week prior

- The program is finalised. Flyers are distributed to all primary schools in Coonamble, Gulargambone and Quambone in both hard copy and digital form. Council also publishes the flyer on its website and social media platforms.

During the holiday period,

- Council acts as the central point of contact. If an activity is cancelled or rescheduled, the relevant organisation advises Council, and updates are immediately shared via social media and the Council website.

One week after the program,

- Council team reconvenes with service providers to reflect on outcomes, identify successes and challenges, and explore opportunities for refining processes to enhance future programs.



HEALTHY MINDS

QUAMBONE OCTOBER HOLIDAY PROGRAM 2025

SPORTS & CRAFT
WITH COUNCIL AFTER SCHOOL CARE
QUAMBONE
WEDNESDAY 1 OCTOBER
10AM - 12NOON
AT THE QUAMBONE SCHOOL

DRUMBEAT in The Park
WITH MISSION AUSTRALIA
DUMMING, MORNING TEA AND LOTS OF FUN
THURSDAY 2nd OCTOBER
QUAMBONE PARK
AT 10AM - 12PM
MORNING TEA PROVIDED
ALL AGES WELCOME!
TAYLORMISSIONAUSTRALIA.COM.AU

MITCH TAMBO
VOICE OF LELE
Y.O.G.A.
YOU'RE ONLY GREAT ALWAYS
DEAR TOMMIE
...Vision...
SPLENDID COONAMBLE
05.OCT.25 SUNDAY.6PM
BUT FEELS LIKE SATURDAY!
OCTOBER LONG WEEKEND
STALLS - FAMILY EVENT - BAR - STREET FOOD - MARKET STALLS - FR

CHILDREN UNDER 10 MUST BE ACCOMPANIED BY AN ADULT
PLEASE BE AWARE THAT PHOTOGRAPHS MAY BE TAKEN FOR PUBLICITY PURPOSES

HEALTHY MINDS

COONAMBLE OCTOBER HOLIDAY PROGRAM 2025

MONDAY 29 FAMILY FUN DAY WITH STORMCO Jumping Castle, Face painting, FREE BBQ, arts & crafts 9.30am Smith Park	TUESDAY 30 LASER TAG, COLOUR RUN, FUN & GAMES with CREATIVE COMMUNITY CONCEPTS & HEADSPACE 11am - 1pm Sportsground	WEDNESDAY 1 RELAX AND CHILL WITH FAMILY AND FRIENDS
THURSDAY 2 FLICKS @ THE LIBRARY 10.30am-12.15pm Coonamble Shire Library	FRIDAY 3 LONG WEEKEND COMING UP!!	SUNDAY 5 VISION SPLENDID MAIN ST 6PM FREE ENTRY music, stalls, food go to: www.vision-splendid-coonamble.com/
MONDAY 6 PUBLIC HOLIDAY	TUESDAY 7 ENJOY SOME TIME WITH FAMILY AND FRIENDS	WEDNESDAY 8 MAKING SCONES WITH MACKILLOP FAMILY SERVICES & MISSION AUSTRALIA 10.30am - 12noon 23 Namoi Street
THURSDAY 9 HOLIDAYS NEARLY OVER - MAKE THE MOST OF IT!	FRIDAY 10 FRIDAY FLICKS @ THE LIBRARY 10.30am - 12.15pm 2pm - 4pm	

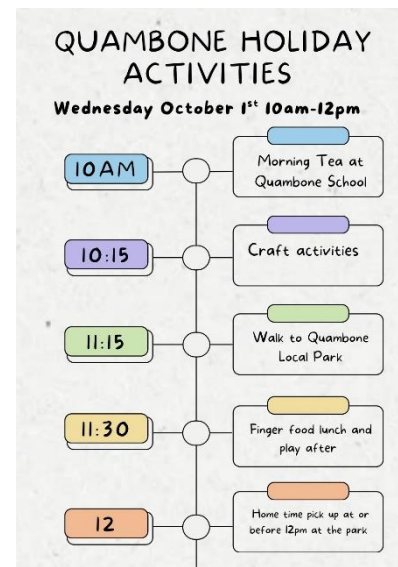
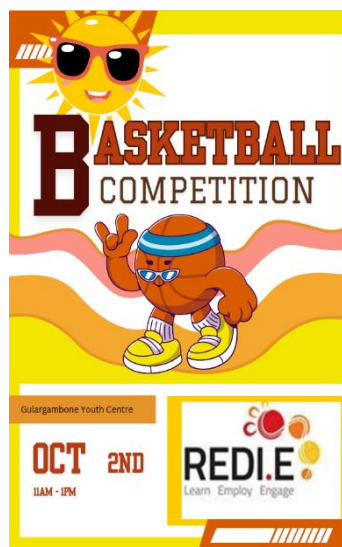
CHILDREN UNDER 10 MUST BE ACCOMPANIED BY AN ADULT
PLEASE BE AWARE THAT PHOTOGRAPHS MAY BE TAKEN FOR PUBLICITY PURPOSES

HEALTHY MINDS

GULARGAMBONE OCTOBER HOLIDAY PROGRAM 2025

MONDAY 29 FIRST DAY OF HOLIDAYS!!	TUESDAY 30 HAVE FUN WITH FAMILY AND FRIENDS	WEDNESDAY 1 RELAX AND CHILL
THURSDAY 2 BASKETBALL COMPETITION WITH REDIE 11am - 1pm Youth Centre	FRIDAY 3 LONG WEEKEND COMING UP!	SUNDAY 5 VISION SPLENDID MAIN ST COONAMBLE 6PM FREE ENTRY go to: www.vision-splendid-coonamble.com/
MONDAY 6 PUBLIC HOLIDAY	TUESDAY 7 Fun with Headspace 1pm - 3pm Youth Centre	WEDNESDAY 8 MINI OLYMPICS WITH REDIE 11am - 3pm Youth Centre
THURSDAY 9 HOLIDAYS ARE NEARLY OVER - SQUEEZE SOME MORE FUN OUT!	FRIDAY 10 END OF HOLIDAY KIDS AND FAMILY BBQ DAY 11am - 3pm Youth Centre	

CHILDREN UNDER 10 MUST BE ACCOMPANIED BY AN ADULT
PLEASE BE AWARE THAT PHOTOGRAPHS MAY BE TAKEN FOR PUBLICITY PURPOSES



LIBRARY SERVICES

NORTH WESTERN LIBRARY AGM

The North Western Cooperative Library Service was established in 1979, with the current deed of agreement between the Shires of Bogan, Coonamble, Gilgandra and Warren. Each member Council contributes financially to the cooperative, recognising that collaboration delivers both economic benefits and enhanced library services across the region.

The North Western Library Annual General Meeting was held this year in Nyngan at the newly established Youth and Community Centre. The meeting was attended by Council's Librarian and Manager of Community Development. Prior to the AGM, participants were given the opportunity to hear from the Bogan Shire Director of People and Community Services, who outlined the planning, partnerships and processes that enabled the centre to be brought to fruition. This provided an excellent networking opportunity and valuable insights into the development of community facilities.

The AGM followed, with Councillor Pauline Serdity re-elected as Chair for a further 12 months.

Key Outcomes

- In order for services to continue operating sustainably, the Council contribution rate has been set at 5%, in line with rising costs.
- Going forward, financial reporting will be presented in greater detail, with line items replacing the previously truncated financial statements. This will provide increased transparency for member Councils.

The next Annual General Meeting will be hosted by Warren Shire Council in September 2026.

SERVICE NSW VISIT



The library has been contacted by a representative from Service NSW to host information sessions every six to eight weeks, depending on community demand. The first session was held in early September and was well attended, with eight participants making full use of the time available from 11.00am to 3.00pm, with the library staying open during lunch.

Attendees were able to meet with a Service NSW specialist and receive assistance on a wide range of topics, including:

- Transport and driving concessions

- Active Kids rebates
- Seniors Card and Seniors Savers
- Energy rebates
- Fee-free apprenticeships
- Other relevant government programs and services

Due to the high level of interest, the Service NSW specialist, Lisa, will return to the Coonamble Library on **Friday 17 October from 10.30am to 2.30pm**. To accommodate these sessions, the library will remain open over the lunch period.

In addition, the **Service NSW Mobile Service Centre** will visit **Gulargambone on Thursday 2 October from 10.00am to 2.30pm**. Both Council and the Library will actively promote these upcoming opportunities to the community.

LIBRARIANS MEETING

The librarians of the North Western Library network meet on a quarterly basis. At the most recent meeting, the following matters were discussed:

- **Author Visits 2026:** Authors Maya Linnell, Penelope Janu and Stella Quin, who tour together, have expressed interest in visiting member libraries during the first half of 2026. Our Regional Librarian, Erica Kearnes, will investigate potential sponsorship opportunities to support these visits.
- **Mitch Tambo Concert:** Performer Mitch Tambo has indicated interest in visiting in March 2026. He will be appearing in Gilgandra on 25 March and may be available to attend Coonamble at the same time. This event would be marketed as a preschool/kindergarten concert, similar in style to the popular Beanies visit held previously. The proposed venue is the Pavilion, with invitations extended to all local services.
- **Staff Training:** The State Library of NSW has generously agreed to provide staff training in person in Warren at the end of October. Training will cover a range of State Library programs including the Drug Info Collection, Legal Aid Matters and GALE databases. Staff from all member libraries will attend and both the Librarian and Library Officer from Coonamble will attend.
- **Membership Re-registration:** In early 2026, a re-registration process will be implemented across the library service. Any member who has not used their library card in the past three years will be unenrolled. Re-enrolment is a straightforward process at the branch and will allow staff to update and confirm member details.

LIBRARY STATISTICS – AUGUST 2025

Service	Loans	New M/ships	Wi-Fi (ppl)	Internet (people)	Internet (hours)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	453	16	25	81	75.4	64	109	394
Gular	16	0						

- **Manual Statistics** - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History
503	12	45	2

- **Activity Statistics** - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits/Storytime	Seniors Tech	Seniors Cinema	Other
12	21	2	8	28

(a) Governance/Policy Implications

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

Legal Implications

There are no legal implications arising from this report.

(b) Social Implications

Council's community development section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social cohesion within the Shire.

(c) Environmental Implications

There are no environmental implications arising from this report.

(d) Economic/Asset Management Implications

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

(e) Risk Implications

There are no risk implications arising from this report.

CONCLUSION

The updates in this report provide information to Council on the key activities recently undertaken in Council's Community Development section.

RECOMMENDATION

That Council note the September 2025 Community Development Report.

10.9 WASTE MANAGEMENT REPORT SEPTEMBER 2025**File Number:** G 1-1**Author:** Janelle Whitehead-Manager Waste, Recycling & Employment
Lesley Duncan-Manager Regulatory, Planning & Compliance Services**Authoriser:** Phillip Perram, General Manager**Annexures:** Nil**PURPOSE**

To provide information on the activities within Council's Waste, Recycling and Employment Opportunities Section for the last month.

EXECUTIVE SUMMARY

Both delivery of existing operations and system improvements are continuing across the Shire.

Implementation of re-cycling is continuing to reduce landfill deposits and keep existing resources circulating within the economy, thereby reducing the need to use new resources.

BACKGROUND

Council is continuing to operate and improve the three waste facilities at Coonamble, Gulargambone, and Quambone, and provide waste collection services.

There are many new initiatives in terms of services and facilities that could be implemented in waste. The focus is on a staged, fundable, and manageable roll-out of initiatives that is well communicated and efficiently delivered.

(a) Relevance to Integrated Planning and Reporting Framework

All actions and strategies related to waste and the environment.

(b) Financial Considerations

Funding is needed to meet the ongoing operational costs, Environmental Protection Authority (EPA) compliance, purchase of plant and equipment and implementation of any new initiatives.

Funding of Employment Initiatives is required to be addressed to provide a sustainable service capability.

COMMENTARY**STRATEGIC DIRECTIONS & PROJECTS****1. Agsafe Drummuster**

Contractor engaged through Agsafe to coordinate pickup of empty chemical drums
16, 000 drums were collected.

Scrap metal collection - Infrabuild contractor has been on site clearing out the scrap metal stockpiles.

Gulargambone - scrap metal 10 blue bins x15m3 removed

Quambone - scrap metal 6 blue bins x15m3 removed

2. Cardboard Baler update awaiting installation and training.

Waste Initiatives have been booked in for October 1 for installation service and staff training.

3. Household Chemical Clean Out for 2025.

Unfortunately, this year's Household Chemical Clean Out event, organised in partnership with NetWaste, has had to be cancelled. There has been a range of factors which include an extremely long lead time (4 weeks) for funding from the EPA. Combined with a 6-week advertising lead time, as well as Council reporting and not knowing if Council will be successful at the 75% funding rate - it is much safer to post pone (Council does not have 10 weeks available). This lead time will push the campaign into late 2025 which is not suitable for anyone, especially the contractors.

Council will look to initiate the campaign early 2026 with an Autumn start. This will allow appropriate lead time and maximise the funding decision and advertising as well.

4. New Green waste pad

A newly located green waste pad has been completed with signage and now in operation at Coonamble Waste Facility.

5. Scheduled Waste Oil Disposal

Sams Waste: A motor oil clear-out was coordinated with Sams Waste to ensure compliant handling and removal of used oils, supporting safe hazardous waste management.

6. Battery Recycling Promotion

NetWaste: A regional battery recycling campaign, delivered through NetWaste, was launched to promote safe disposal practices and raise public awareness on household battery hazards.

Recycling Network Meeting – Walgett Shire: Engagement with Walgett Shire included discussions on potential regional partnerships for recycling services. The meeting explored collaborative approaches to resource sharing, infrastructure development, and long-term sustainability in waste management.

Waste Review

A review of waste management services commenced during July. The review will include all waste facilities in the Coonamble Shire Council. A workshop is proposed after the October Council Meeting.

EPA UPDATE

EPA site inspection is planned for the end of September.

In relation to EPA's email/letter dated 1 September 2025 requesting Council to carry out a number of actions onsite at the Coonamble waste facility by the 22 September 2025. Council can advise that the following actions have been carried out as shown in the photo's below:

Action 1- Construct a dedicated asbestos pit with signage, set back with limited access. Action complete-



Action 2 – Apply soil cover to the stockpile of concrete. Action complete.

Action 3 - A temporary leachate pond has been constructed to manage leachate onsite from the active landfill cell. This has been completed.

Waste Reports

WASTE REPORT AUGUST 2025				
PLACE	PARTICULARS	VEHICLE COUNT	WEIGHT MT	AMOUNT
COONAMBLE	COOMMERCIAL	79	62.54	5171
	RESIDENTIAL	330	38.46	2882.5
	SHIRE	201	914.9	33730
TOTAL		610	1015.9	41783.5
GULARGAMBONE	RESIDENTIAL	74	8.27	505
QUAMBONE	RESIDENTIAL	9	1.25	90

RETURN & EARN

Return and Earn 2025 and 2026						
	Coonamble		Quambone		Total	
	Total Bottles	Total Amount	Total Bottles	Total Amount	Total Bottles	Total Amount
July 2025	70,740	\$7,974.00	3,386	\$384.60	83,586	\$8,358.60
August 2025	67,148	\$6,714.80	8,291	\$829.10	75,439	\$7,543.90
Total	146,888	\$14,688.80	12,137	\$1,213.70	159,025	\$15,902.50

WASTE REPORTS

FINANCIAL REPORT AS AT 30 SEPTEMBER 2025

Table 1 below identifies the income for waste services activities. The rates levied column represents the total amount payable and not income received to date. The gate takings indicate the monies received year to date as indicated in the table below:

Centre	Table 1: Income		
	Rates Levied (Access Charges)	Gate Takings as at 30/9/2025	Total Income
Coonamble	\$889,409.80	\$79,368.82	\$968,778.62
Gulargambone	\$138,780.00	\$1,659.10	\$140,439.10
Quambone	\$33,160.00	\$263.62	\$33,423.62
Interest	\$4,613.86	-	\$4,613.86
Total	\$1,065,963.66	\$81,291.54	\$1,147,255.20

Table 2 identifies the expenditure incurred by Council for waste activities. The collection refers to the costs associated with the kerbside domestic waste collection service, while disposal relates to expenditure resulting from the operation of waste facilities.

Centre	Table 2: Expenditure as at 30 September 2025		
	Collections	Disposal	Total Expenditure
Coonamble	\$28,122.62	\$118,779.10	\$146,901.72
Gulargambone	\$13,432.86	\$10,169.26	\$23,602.12
Quambone	\$6,729.74	\$7,909.02	\$14,638.76
Total	\$48,285.22	\$136,857.38	\$185,142.60

Table 3 sets out the net operating result for all three sites. The tables will be updated monthly to summarise the overall result for each of Council's waste facilities.

Centre	Table 3: Net Operating Result as at 30 September 2025		
	Total Income	Total Expenditure	Net Operating Result
Coonamble	\$968,778.62	\$968,778.62	\$ 0.00
Gulargambone	\$140,439.10	\$140,439.10	\$ 0.00
Quambone	\$33,423.62	\$33,423.62	\$ 0.00
Interest	\$4,613.86	-	\$4,613.86
Total			\$4,613.86

The Table 4 below summarises visits to each site, waste received and gate takings. It should be noted that the Coonamble figures include waste from Council works:

Centre	Table 4: Waste Received August 2025		
	Vehicle Count	Weight (t)	Amount

Coonamble	610	1015.89	\$41,783.50
Gulargambone	74	8.27	\$505.00
Quambone	9	1.25	\$90.00

(a) Governance/Policy Implications

Updated policies and procedures need to be reviewed and updated, especially as more change and new initiatives are implemented, and new staff are employed.

(b) Legal Implications

Council needs to meet all laws and regulations including environmental, safety and health.

(c) Social Implications

Continuous engagement with the community and education is ongoing to explain the required changes and encourage recycling.

(d) Environmental Implications

Council needs to actively work to maintain a clear focus on protecting the environment surrounding each of the landfill sites and waste facilities and achieve EPA compliance.

It is critical that Council maintains less than 5,000 tonnes of waste to landfill to avoid the trigger for increased compliance and cost.

(e) Economic/Asset Management Implications

Council needs to actively work to avoid financial penalties. Assets must also be well managed to minimise whole of life costs. Also ensuring budgets and resources are reviewed and effectively managed and initiatives are staged in a manageable and fundable way.

(f) Risk Implications

The main risks that must be well managed are health and safety, environmental, costs and public satisfaction with the services.

Fees and charges must reflect the cost of the services being provided – user pays is the key principle.

CONCLUSION

The key activities of the waste operations have continued within the Waste Section for the past month with continuous improvement being implemented across all sites and services.

RECOMMENDATION

That Council note the report on waste management activities.

11.10 FOOD AND GARDEN ORGANICS MANDATES**File Number:** 73211**Author:** Lesley Duncan-Manager Regulatory, Planning & Compliance Services**Authoriser:** Phillip Perram, General Manager**Annexures:** Nil**PURPOSE**

The purpose of this report is to inform Councillors of the general exemptions recently announced for the Food and Garden Organics (FOGO) mandates.

BACKGROUND

The NSW Parliament passed legislation to mandate FOGO collection services for households by July 2030, and for businesses and institutions in stages from July 2026.

Local Councils will be required to provide all NSW households who receive a residual (red lid) waste collection service with a FOGO waste service by 1 July 2030.

Relevant premises including supermarkets, some institutions and hospitality businesses will be required to have a source-separated food organics waste collection service in place starting with the largest generators from 1 July 2026 and staggered to 2030 depending on how much waste is sent to landfill each week:

- ≥ 3,840L to start on 1 July 2026
- ≥ 1,920L to start on 1 July 2028
- ≥ 660L to start on 1 July 2030.

The EPA has recently release generic exemptions from the FOGO mandates. These exemptions are:

Multi-Unit Dwellings

Councils are exempt from collecting and transporting FOGO waste (under section 170E of the POEO Act) from exempt multi-unit dwellings.

Occupiers of exempt multi-unit dwellings who have a commercial waste service provider are also exempt from complying with section 170F of the POEO Act in relation to the collection and transportation of food organics waste generated at the dwellings.

- An exempt multi-unit dwelling is a building that
 - was legally occupied before 1 July 2030; and
 - uses a waste chute not designed for separating FOGO waste; and
 - lacks a shared waste collection room/area for residents.
- Separately, councils are also exempt from collecting and transporting garden organics waste from multi-unit dwellings without a shared garden, as long as they collect food organics waste from those dwellings in accordance with the mandate.

- Multi-unit dwellings include apartments, residential flat buildings, and shop top housing.
- Timeframe: From 1 July 2030 until 1 July 2035.

Rural Households

Councils are exempt from collecting and transporting FOGO waste (under section 170E of the POEO Act) from exempt rural households if the council provides annual education on managing FOGO waste on-site (e.g. by composting).

- An exempt rural household is any household on a property ≥ 2 hectares, such as a single house, dual occupancy, rural worker's dwelling, secondary dwelling, or semi-detached dwelling.
- This exemption applies in all NSW local government areas (LGA's).
- Timeframe: From 1 July 2030 until 1 July 2033.

Rural Businesses

Businesses captured by the FOGO business mandate are exempt from complying with section 170F of the POEO Act in relation to the collection and transportation of food organics waste generated at their premises if they are located in exempt regional areas.

- An exempt regional area is a Local Government Area
 - not within the Greater Sydney Region, [as referred to in Schedule 1 of the Interpretation Act 1987](#); and
 - where the council does not yet provide FOGO or food organics waste collection services in the area.
- Timeframe: From 1 July 2026 until 1 July 2028.

Food Courts

There are no applicable premises operating in the Coonamble Local Government Area.

Under the generic rural household exemption, councils are exempt from collecting FOGO waste from households on properties 2 hectares or larger, if they provide the household with annual education about on-site FOGO management.

Custom Exemptions

Councils and businesses will be able to apply for a custom exemption if no generic exemption applies and compliance with the FOGO mandates would pose an unreasonable burden.

(a) Relevance to Integrated Planning and Reporting Framework

DPP 14.1 – Create and adopt new and evolved waste management strategies and operations which reduce the gap between our community's sustainable waste expectations and satisfaction levels is relevant to this report.

(b) Financial Considerations

The implementation of the FOGO mandates will increase the operational costs for Council for waste management. There will also be increased costs to residents for an additional domestic waste collection.

COMMENTARY

Under the generic regional business exemption, businesses are exempt from ensuring food organics waste is separately collected and transported from their premises where:

- the business is located in a Local Government Area not within the Greater Sydney Region and
- the local council does not yet provide FOGO or food organics waste collection services in the Local Government Area.

For other rural or regional premises and areas, councils or businesses can apply for a custom exemption if compliance is impractical, financially burdensome or poses environmental risks.

Further details the eligibility criteria and application requirements for custom exemptions will be provided by the NSW EPA in October 2025.

(a) Governance/Policy Implications

There are no governance or policy implication in relation to this report.

(b) Legal Implications

The NSW Parliament has passed legislation to mandate FOGO collection services for households by July 2030, and for businesses and institutions in stages from July 2026.

(c) Social Implications

- i) The mandate aims to reshape waste habits as part of a circular economy.
- ii) Not all communities will have access to resources or education to comply with the mandate, potentially widening gaps in participation and outcomes.

(d) Environmental Implications

The mandate aims to reduce waste being disposed of in landfill by 2030.

(e) Economic/Asset Management Implications

There are significant economic implications for both Council and the community.

(f) Risk Implications

Noncompliance with the FOGO mandates can lead to significant fines for offences.

CONCLUSION

Council staff will continue to monitor developments and prepare to apply for a custom exemption where appropriate, ensuring that compliance with the FOGO mandates aligns with local capacity, environmental priorities, and community needs. Further guidance from the NSW EPA in October 2025 will inform the next steps in this process.

RECOMMENDATION

That Council note the information on Food and Garden Organics Mandate Exemptions.

12.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**File Number:** R6**Author:** Kerrie Murphy-Director Infrastructure Services**Authoriser:** Phillip Perram, General Manager**Annexures:** 1. October Capital Report (under separate cover) **PURPOSE**

The purpose of this report is to provide Council with information on operations and other works in progress within Council's Infrastructure Directorate.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

- I1.1 Employ a strategic approach to the management of our critical road network.
- I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.
- I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.
- I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.
- I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.
- P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.
- P3.2 Improve the quality of our parks, open spaces, sporting, and recreational facilities, including the MacDonald Park Precinct.

(b) Financial Considerations

Provision is made within the 2025 / 2026 Operational Plan and Budget to fund the associated works and programs listed in this report.

COMMENTARY

This report aims to inform Council of the works in progress in the Infrastructure Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Quarry and Urban Services.

Please note that the capital works attachment will now be submitted quarterly, with the next update at the October Ordinary meeting which lines up to report on expenditure per quarter.

Utilities

The Utilities team have undertaken the following work in the month of September:

- Brought bore 4 back online;
- Finalised installation of new pneumatic valves/actuators at Coonamble water treatment plant;
- Installed two (2) flow meters at the water treatment plant;

Additionally, several water main breaks and service line repairs have been undertaken.

The Gulargambone and Coonamble Sewage Treatment Plants (STP) were both operated and maintained satisfactorily within their respective Environmental Protection Authority (EPA) license requirements within September.

Upcoming works:

- *Water mains replacement Aberford Street/Castlereagh Highway, Wingadee / Hickey Streets, Coonamble and Breelong St Gulargambone*
- *Installation of flow meter at head of sewer treatment plant works in Coonamble*

URBAN SERVICES

Continuing of mowing including Ovals, Parks, Town approaches and urban streets, tree trimming, and removals as requested by the community and for safety reasons.

All new trees have been fertilized, including those at Quambone Racecourse, Mungie Street, Quambone, McCullough Street and MacDonald Park.

Majority of Coonamble laneways have been sprayed and/or mowed.

Parks

Work on the Rotunda at MacDonald Park are almost complete. This additional work was due to excessive vandalism on the structure.

Pools

Work has been undertaken to get the three (3) Council pools operational in preparation for the opening. A further leak has been fixed at the Quambone pool, and the expansion joints and skimmer box has been fixed at the Gulargambone Pool.

Coonamble Showground

Preparation underway in preparation for Pony Club Camp in the school holidays and the and Eleanor Bryant Memorial Auction.

Cemeteries

Planning has also commenced for new lawn sections to be installed at Coonamble and will commence shortly as the existing lawn section is filling up fast.

The fencing for the Pioneer cemetery is progressing. Council is waiting on additional materials to complete. The old turnstiles are being refurbished and will be reinstalled at the Cemetery once completed.

Upcoming works:

- *Hedging and tree planting to occur at Cemeteries*
- *Construction new lawn sections at Coonamble*

Aerodrome

Council has purchased the material for the animal exclusion fence and is currently seeking quotations for the construction of same.

This is the most economical way for Council to facilitate this project.

Council will also be upgrading the perimeter fencing of the aerodrome facility as it has been identified that the fencing is in a poor state of repair.

MT MAGOMETON QUARRY

Council has received advice from the Regulator that all outstanding improvement notices have been closed. Furthermore, they have advised that once Council is satisfied that their systems are adequate, the self-suspension can be lifted. The Regulator has advised that the frequency of Inspections by the Regulator will be increased substantially, so it is imperative that Council can demonstrate their systems are robust in order to minimise further disruption from operations.

It is anticipated that the Quarry will re-open for sales on 14 October 2025.

This week will also see the EPA onsite, undertaking the three (3) year review of our Environment Protection Licence (EPL) and our annual audit for Council's ISO Accreditation.

Regarding the investigation into the incident that took place at Mt Magometon Quarry on 23 August 2023, Council has also received advice on 15 September 2025 that:

"The investigation did not establish to the requisite criminal standard that Coonamble Shire Council had failed to discharge its primary duty of care under section 19 of the Work Health and Safety Act 2011 (NSW) (WHS Act), arising from the incident.

Having careful regard to the investigation findings along with the Regulator's Compliance and enforcement approach and Prosecution Guidelines, the Regulator has determined that it will not be taking any further investigative or enforcement action against Coonamble Shire Council.

Thank you for your ongoing cooperation, assistance and patience during the investigation which has now been finalised."

In essence, the investigation into the incident has now been finalised and the Regulator will not be taking any further action against Coonamble Shire Council in relation to the incident.

The following operational components are provided for Council's information.

Staff have also been enrolled into Certificate III Surface Extraction Operations. This is the first step in Council training their own staff to become Quarry Managers. Additional staff are also enrolled into Certificate IV Surface Extraction Operations which will allow for those staff to be eligible for a Practising Certificate to be Quarry Managers. This is to provide Council some redundancy and allow the operations of the Quarry to continue in the event that Quarry Manager cannot be retained.

Council is now in receipt of the new pit design. This will enable further blasts to be in accordance with best practice and facilitate the most beneficial extraction from the site.

The Quarry Manager is working with both the crushing contractor and the blasting contractor to co-ordinate future blasts to ensure the most efficient outcome. A meeting

with both blasting and crushing took place in early October, wherein a strategy was agreed upon to enable this to occur.

All contractors working at the Quarry are subject to this safety documentation review and any engagement is subject to the successful outcomes of these reviews. These reviews are necessary to ensure that Council can demonstrate their due diligence in engaging contractors, especially given the incident that occurred in August 2023.

This is due to Council being the Mine Operator and responsible for managing risks to health and safety associated with mining operations in accordance with the Work Health Safety (Mines and Petroleum Sites) Regulation 2022.

ROADS

Natural Disaster Work

AGRN 1034 natural disaster restoration works are underway with work complete on Kenilworth, Talegar, Merri Merri, Thurloo, Bulgan, Calga, McGlynn's, Mungery, Nortongong, Old Wongy, Thara, Walla Walla, Williga, Old Dubbo, Yarranville, Fishers, Carinda, Gilgooma, Billeroy Roads, Back Gulargambone, Coonamoona, Conimbia, Gumin Gumin, Warrangwong, Nelgowrie and Bramble Roads.

Work is currently occurring on Beanbah, Ottendorf and Goorianawa Roads. Work is being completed by Council roads crews and one contract crew.

Upcoming works:

- *Flood damage work – Killara Lane*

Unsealed Roads Maintenance

Staff have been busy over the last month carrying out maintenance on Wingadee, Urawilkie, Bowra, and Quandong Roads. The focus has been on natural disaster restoration works during September.

Heavy Patching

Heavy Patching has now commenced on Quambone Road, which is timely given that heavy vehicle traffic is increasing and accelerating further road damage.

RMCC

Maintenance is being completed in accordance with the RMAP (agreed schedule with TfNSW). This includes potholes patching, rest area cleaning, routine inspections, sign repairs and roadside slashing. Council has also undertaken some shoulder grading on the highway which is also included in the RMAP.

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Maintenance works are programmed where practical, to minimise social impacts.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2025 / 2026 Operational Plan and Budget.

(f) Risk Implications

Maintenance works are programmed to minimise the risk to Council and the public.

CONCLUSION

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

RECOMMENDATION

That Council note the report on the works in progress within Council's Infrastructure Directorate.

13.12 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**File Number: R-8-32-1****Author: Kerrie Murphy-Director Infrastructure Services****Authoriser: Phillip Perram, General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to provide Council with a status update on the Tooraweenah Road Upgrade Project.

EXECUTIVE SUMMARY

Work is continuing to get the project to a point where construction can commence with side tracks and vegetation clearing. Council will be undertaking the construction of any dry weather side tracks.

BACKGROUND

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungle National Park.

The section of road to be upgraded commences from the end of the sealed section at Coonamble and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km sealed pavement of varying width, followed by 26.7 km of unsealed road with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

The project originally aimed to provide 56.8 km of sealed road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline, and edge marking. The focus is now on the unsealed section, which is approximately 27km long.

(a) Relevance to Integrated Planning and Reporting Framework

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

(b) Financial Considerations

The capital cost of the project is funded by the Federal Government's Roads of Strategic Importance Program (ROSI). The funded budget is \$41.2 million.

COMMENTARY**Work completed to date***Community Consultation*

The project team are working on updates for Council's website, which include FAQs and a project specific email for the community to get in touch with regards to the project.

The team have also met with Tooraweenah Road residents on multiple occasions to touch base and provide information around where the project is currently up and the next steps.

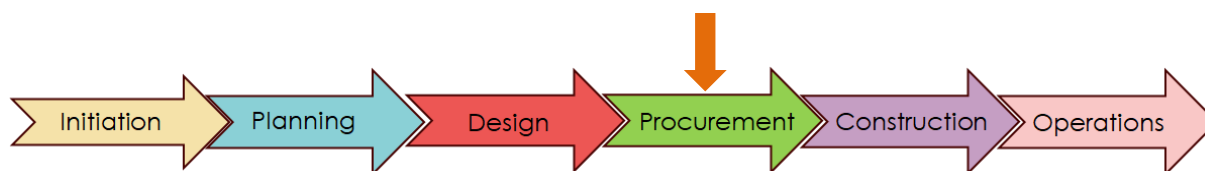
Tender documentation

Tender documentation is finalised with the Tender currently being advertised.

At the request of the General Manager a review of the delivery and procurement strategy has been completed to assess if equivalent local engagement of suppliers, workforce, etc. can be achieved through a single principal contractor delivery methodology in comparison to a co-delivery model. The review took into consideration CSC's desire to maximise local engagement while balancing the overall lowest risk and most economical project delivery model. It has been determined that a single contract delivery method would be most beneficial for the delivery of the project.

Future project development

We are currently in the following stages of project development:



Planning

The review of the REF was necessary to take into consideration updates to relevant legislation to ensure Council is undertaking its due diligence with regard to vegetation assessment for removal.

Design

The design has been finalised. Consideration has been given to feedback received on the raising of the height of the road the project team are now confident that the design process can be closed out.

Procurement

The tender for the culvert construction has been finalised with it currently being advertised, closing mid-November. Council has engaged a probity advisor to assist with the risk management and to ensure there is transparency for Council in the process. This will be a single tender with one contractor looking to be engaged. Notwithstanding this, the successful contractor will have the ability to nominate sub-contractors in their tender.

There will be no requirement for prospective tenderers to have formal R1 or F5 prequalification certification, however, they must still, informally, meet the requirements of these schemes. This is necessary to manage the risk to Council for this project.

For the purpose of the tender, the construction specifications have been amended to reflect the changes that have occurred since the original tender went out last year. This includes the components that were originally in the tender being removed for example: fisheries permit, service location, site office, etc.

CONCLUSION

A Councillor workshop was held after the ordinary council meeting on 13 August 2025 where Councillors were provided an update on progress of the project and the construction tender.

The tender is currently being advertised, with it closing mid-November.

Council completed maintenance works on the road over the previous months, however, wet weather has led to new damage to the road. Staff are continuing to monitor the road conditions and will intervene when there is an unacceptable safety risk that can be addressed within the available resources and funded from the maintenance budget.

RECOMMENDATION

That Council note the report and the progress on the Tooraweenah Road Upgrade Project.

9 COMMITTEE REPORTS

9.1 QUARRY COMMITTEE - MINUTES/REPORT

File Number: C 6-9

Author: Kerrie Murphy-Director Infrastructure Services

Authoriser: Phillip Perram, General Manager

Annexures: 1. Quarry Comittee Minutes - 24 September 2025 (under separate cover) 

PURPOSE

Presentation of the Minutes for adoption.

EXECUTIVE SUMMARY

The Minutes are attached for adoption.

BACKGROUND

The Committee is a representative body of the Council which assists Council in the review of the Quarry and makes recommendations.

(a) Relevance to Integrated Planning and Reporting Framework

I1.5.3 Develop and implement strategies and operations which deliver quality and well managed Council assets and infrastructure to the community.

(b) Financial Considerations

Nil

COMMENTARY

The Quarry Committee met on 24 September 2025.

The Committee Minutes are attached.

(a) Governance/Policy Implications

Nil

(b) Legal Implications

Nil

(c) Social Implications

Nil

(d) Environmental Implications

Nil

(e) Economic/Asset Management Implications

Nil

(f) Risk Implications

Nil

CONCLUSION

The Quarry Committee requires the Minutes to be proofread and signed by the Chair.

RECOMMENDATION

That the Minutes of the Quarry Committee meeting of 24 September 2025 be adopted as a true and accurate record.

10 REPORTS TO COUNCIL

10.1 AGENCY INFORMATION GUIDE

File Number: 75192

Author: Jenni Maundrell-Executive Manager Corporate Governance

Authoriser: Phillip Perram, General Manager

Annexures: 1. Agency Information Guide 2025-26 (under separate cover) 

PURPOSE

To seek adoption of the draft Agency Information Guide 2025-2026.

EXECUTIVE SUMMARY

Council is required by the *Government Information (Public Access) Act 2009* (NSW) (the GIPA Act) to have an Agency Information Guide.

A draft Agency Information Guide has been prepared and is now presented for adoption.

BACKGROUND

Under section 20 of the *Government Information (Public Access) Act 2009* (NSW) (GIPA), all government agencies, other than a Minister, must have a guide known as its 'agency information guide' that:

- describes the structure and functions of the agency;
- describes the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- specifies any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
- identifies the various kinds of government information held by the agency;
- identifies the kinds of government information held by the agency that the agency makes (or will make) publicly available;
- specifies the manner in which the agency makes (or will make) government information publicly available; and
- identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

Council received a draft AIG at the Ordinary meeting of July 2025, noting that the draft must be referred to the Information and Privacy Commission before it is adopted. Council has now received feedback from the IPC and incorporated their best practice guidance into the draft.

(a) Relevance to Integrated Planning and Reporting Framework

CSP L2.1 Use expert, cultural, scientific and local knowledge to inform our decision-making and consultation

- Decisions are supported by referenced knowledge sources (eg, within business paper reports)
- Policies are reviewed and updated at intervals of no more than four years
- Communication is accessible (eg makes use of a variety of methods and meets accessibility standards)

(b) Financial Considerations

There are no financial considerations directly arising from this report.

COMMENTARY

The reviewed Agency Information Guide is updated from the 2024 Guide, which was developed in line with the requirements of s 20 of the GIPA Act, and in consultation with Council staff for accuracy and relevance. The revised guide meets legislative compliance requirements.

The object of the GIPA Act is to open government information to the public to maintain and advance a system of responsible and representative democratic government.

The Information and Privacy Commission of NSW (IPC) requires agencies to submit their draft agency information guides to the Commissioner before adoption by Council. IPC guidance has been incorporated into the draft AIG, which included:

- Adding detail about the types of information held by Council.
- Expanding on contact information.

Further, the draft AIG has been amended to correct an error in the original draft about the timing of Council meetings held at Quambone.

Once adopted by Council, the Agency Information Guide will be published on Council's website at [Access to Information - Coonamble Shire Council \(nsw.gov.au\)](https://www.coonamble.nsw.gov.au/access-to-information).

(a) Governance/Policy Implications

Annual review of the agency information guide is required by s 20 of the GIPA Act.

(b) Legal Implications

The review is required under legislation (GIPA Act).

(c) Social Implications

There are no social implications directly arising from this report.

(d) Environmental Implications

There are no environmental implications directly arising from this report.

(e) Economic/Asset Management Implications

There are no economic/asset management implications directly arising from this report.

(f) Risk Implications

Council's adopted risk appetite for non-compliance with legislative requirements is averse.

CONCLUSION

Council must adopt an agency information guide. The reviewed guide presented conforms with requirements.

RECOMMENDATION

That Council adopt the draft Agency Information Guide 2025-2026.

11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

Nil

12 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 10 September 2025

12.2 Request for quotation - Proposed Artesian Bore Baths & Facilities - Design and Specifications

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

13 CONCLUSION OF THE MEETING